

**REGULAR MEETING**  
**STANLEY TOWN OFFICE**  
**WEDNESDAY, December 12, 2018 7:30 pm.**

Mayor Michael Knight called the meeting to order with all Council Members in attendance which are as follows: Vice-Mayor Bruce Stoneberger, Duane Layman, Jeremiah Knight, and Mike Uram. Also attending this meeting were: Town Manager Terry Pettit, Police Chief Ryan Dean, Treasurer Leon Stout, Clerk of the Court Luray-Page Chamber President Regina Hilliard, Vance Bryant, Ron Keyser, Nathan Jenkins, Matt Pettit, and a Page County High School Student.

Mayor Knight gave the Invocation and Vice-Mayor Stoneberger led the Pledge of Allegiance.

Councilman Knight motioned for Mr. Stout to be appointed Temporary Clerk, Councilman Layman seconded the motion, no discussion, passed unanimously.

Mayor Knight asked if there were any corrections or changes in the agenda. There was none.

Mayor Knight said first order of business is to appoint Joseph Mauck to the open Council seat. Councilman Stoneberger motioned for the appointment of Joseph Mauck to the open Council seat, seconded by Councilman Layman, passed unanimously. No Discussion.

**VOTING YEA:**  
Vice-Mayor Stoneberger  
Councilman Layman  
Councilman Knight  
Councilman Uram

**VOTING NAY:**  
None

MOTION CARRIED.

## **Presentations:**

Vance Bryant and Ron Keyser were present representing the Mount Carmel sign project. Mr. Bryant and Mr. Keyser thanked the council for allowing the public works crew to help Mount Carmel install new signs for traffic control near the school. They did a great job and they were very helpful in what needed to be done.

Luray-Page Chamber President Regina Hilliard was present to update the council on the activities at the chamber. The Chamber at a Christmas event that attracted around 500 people. The Blue Mountain endurance attracted more than 300 racers. The chamber is starting new programs for women in business and young professionals. The Business After-Hours events for 2019 are already booked and looking for businesses to book 2020. The tourism in the county

made \$69 million in 2017, a 3.2 percent increase. Tourism is expected to be down in 2018 because of all the rain we have had this year. The chamber is looking for more grants from the state to fund more programs. The chamber has 442 members currently. The Chamber is starting a new “pay for your stay” program. This program allows you to stay during the winter for free if you book a stay for the summer. The funds for this program are limited.

Nathans Jenkins was present to request to be allowed to use the Ed Good Parking Lot to hold a farmer market for young artists. He wants to keep the young crafts heritage alive and he has interest from a few artists. Mr. Jenkins would like to talk to the council about what is going to happen. It would start off as only 1 or 2 weekends a month working around the Town events and would begin in May. The Council suggested that Mr. Pettit meet with Mr. Jenkins after Christmas to discuss further the logistics of the project.

Matt Pettit was present to discuss a rezoning request to build storage units on a property on East Main Street next to the Town of Stanley sign. The lot already has a VDOT approved entrance and Mr. Pettit noted that he would rather have storage units than apartments because they are easier to take care of and would fit the area the best. He would build around 8 units. After a short discussion, council decided that they would send the rezoning request to the planning commission to get the appropriate approval. Mr. Pettit note the quickest he could get the public hearing on the rezoning request would be in January’s meeting.

Councilman Knight motioned for the November’s minutes be passed, Councilman Layman seconded, passed unanimously.

Mayor Knight asked if there were any questions on the Financial Statement, Note on Financial Statement, and Paywarrant. The following questions were discussed:

- Bill # 33, Marlow Ford was for 407.69, not 4,073.59.
- Bill # 8, Charles Stephens- candy for the Stanley and Luray Christmas Parade, a portion of the amount was for the fire dept and will be reimbursed.
- Bill #48, Red Bud Supply- first aid kits for the Public Works vehicles.
- Bill # 52, Rural Development- a payments on the principle for the Library Loan, still about \$11,000 left on the Loan.
- Bill #50, Reed’s tire Center- the hydraulic pump was replaced in the buckets truck.
- Bill #61, Stanley Auto- it was almost \$1,000 of the \$1,319.85 to fix the ignition issues with Mr. Pettit’s vehicle.
- Bill #65, VDOT- Tracking devices that needed to be purchased for the Snow vehicles that VDOT now requires. It will be reimbursed by VDOT

The Paywarrant was motioned by Councilman Layman and seconded by Vice-Mayor Stoneberger to be passed in the amount of \$199,952.30, no discussion, passed unanimously.

## **Administrative Report:**

Mr. Pettit noted that he will advertise in the next several weeks for the Recreation Director position.

Mr. Pettit handed out the applications for the public works job and asked the council to pick out who they viewed as a candidate for the Job.

Mr. Pettit attended a meeting concerning the Deerfield estates property that we own. Since all the property is sold now, the subdivision requires a Homeowners Association. They picked board members and are in the process of deciding how they will deal with the situation.

Small business Saturday event went well and Councilman Uram was thanked for his help. We have the setup material for the restaurant week in February and the PACA information is in the council's packet.

The Christmas in Stanley and parade went well even though we had to move it due to weather, now is the time to plan for next year.

A reminder that the Town Dinner is on December 19<sup>th</sup>, 6 pm at the fire dept. Mr. Pettit noted that other information was included in the packet, most notably the comcast rates are going up again. Councilman Uram noted that he would like to see a Comcast representative at a future council meeting. Mr. Pettit said he would contact Comcast.

Mr. Pettit noted the employee time-off changes had to be decided. The vacation was agreed upon, but we do have an issue of comp time and how much to keep. It would be easier to keep 40 hours per employee at any given time then requiring an employee to use their comp time within 30 days of acquiring it. After a discussion, Council agreed to set the vacation policy allowing employees to carry over 1 week, an employee can only accumulate 40 hours comp time at any given time, and the sick time to remain 480 hours. Councilman Uram motioned approved the time off policy of 40 hours of comp time per employee at any given time, seconded by Councilman Layman. No discussion.

**VOTING YEA:**

Vice-Mayor Stoneberger  
Councilman Layman  
Councilman Uram  
Councilman Mauck

**VOTING NAY:**

Councilman Knight

MOTION CARRIED.

## Police Report:

Chief Dean noted that his department answered 440 calls. He gave an overview of the Police school he went to on gang training. He said it was very informational from people who had experience in it. The shop with a hero program was a success, but there was not as many kids as there usually was. The cameras should be all installed next month. We want to hold the fishing with a cop event in March. The parade went well, no problems. Chief Dean was questioned about the hydrogen vehicle, and vehicle is still in question of what to do with it. Still trying to find someone with information on how to convert the type of fuel.

## Recreation Report:

Mr. Pettit noted that Shannon Freeze provided the recreation report with what is being done. There are a lot of maintenance items that are being completed. We are still looking into replacing the pump house door and the roof is still on the contractors list to be completed. The Renters in one of the cottages wanted to change the lock on the front door with a dead bolt lock. The council agreed they can change the lock, just not with a dead bolt. They also want to change the flooring, but council wants Mr. Pettit to look at it first before a decision is made.

## Water and Sewer Report:

Mr. Pettit noted that the Steve McCoy sewer connection issue needs to be resolved. The water/sewer committee decided that instead of him paying the extra \$800 for the tap that we meet in the middle and charge him \$400. After discussion, Councilman Uram motioned that we charge Steve McCoy \$400 of the \$800 extra tap fee and he would have up to one year to pay it off, seconded by Councilman Layman, no discussion.

### **VOTING YEA:**

Councilman Layman  
Councilman Uram  
Councilman Mauck

### **VOTING NAY:**

Vice-Mayor Stoneberger  
Councilman Knight

MOTION CARRIED.

Vice Mayor Stoneberger also motioned that going forward, any expense incurred above the normal tap fee will be at the customers expense, seconded by Councilman Mauck. Discussion: Councilman Uram asked if there were any public hearings we need to do. Mr. Pettit noted we did not because we were not changing the tap fees.

### **VOTING YEA:**

Vice-Mayor Stoneberger

### **VOTING NAY:**

None

Councilman Knight  
Councilman Layman  
Councilman Uram  
Councilman Mauck

MOTION CARRIED

## **New Business:**

Mr. Pettit asked if the Town could close on Christmas eve. After a discussion, the Council agreed that the office could be closed, but employees would have to use their time.

Councilman Uram reviewed his November 2018 water leak report.

Mr. Stout noted that we need a resolution to be passed to allow the town to enter a financial obligation with USDA Rural Development and Town Manager Terry Pettit to sign the appropriate documents related to the police car grant loan and a public works vehicle grant/Loan. Vice-Mayor Stoneberger motioned to pass the resolution to allow the Town to enter a financial obligation with USDA Rural Development, seconded by Councilman Layman, no discussion, passed unanimously.

Mr. Stout noted that the council received a request in their packets for a new tax software. The way the office keeps the taxes is outdated and inefficient. Mr. Stout suggested that we move budget money from purchasing a data logger in the water fund for \$7,000 to the administrative fund and add an additional \$3,000 from reserve to purchase the \$10,000 tax software for the office so that we can bill and record taxes ourselves on computer and not be dependent on the county for our tax distribution. There will be about a \$2,200 fee each with Southern Software to convert the files from the County. After discussion, Councilman Layman motioned for allowing \$7,000 of the water fund budget for a data logger to be moved to the general fund and add an additional \$3,000 to pay for a tax program from Southern Software, seconded by councilman Knight, no discussion, passed unanimously.

After discussion, it was decided that there would be no enhancement award given this month.

Motion was made at 11:15 pm. by Councilman Knight, seconded by Councilman Layman that the Town Council Convene in a Closed Meeting for the discussion of Legal Matters as authorized by Virginia Code 2.2-3711 Subsection A7.

Mayor Knight calls for a Roll Call Vote:

**VOTING YEA:**

Councilman Stoneberger

**VOTING NAY:**

None

Councilman Layman  
Councilman Knight  
Councilman Uram  
Councilman Mauck

MOTION CARRIED.

Motion was made at 11:35 pm. by Councilman Knight, seconded by Councilman Mauck that the Town Council leave the Closed Meeting and Return to Open Meeting Passed Unanimously.

Mayor Knight states the Council is now in Open Meeting.

Motion is made at 11:40 pm. by Councilman Knight, seconded by Councilman Layman to Adopt a Resolution to Certify a Closed Meeting; the Meeting was held for the purposes allowed under the Virginia Freedom of Information Act and that while in the Close Meeting, only those matters identified in the Motion to hold a Closed Meeting were discussed.

Mayor Knight calls for a Roll Call Vote:

**VOTING YEA:**

Councilman Stoneberger  
Councilman Layman  
Councilman Knight  
Councilman Uram  
Councilman Mauck

**VOTING NAY:**

None

MOTION CARRIED.

**ACTION TAKEN:**

Council appointed Councilman Knight, Councilman Mauck, and Mr. Pettit to look at the potential land purchase.

No Public Comment

Motion was made by Councilman Layman, seconded by Councilman Mauck at 11:45 pm. To adjourn this meeting, passed unanimously.

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Mayor Michael Knight, Mayor

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Leon Stout, Temporary Clerk