

PUBLIC HEARINGS & REGULAR MEETING
STANLEY VOLUNTEER FIRE DEPARTMENT
Tuesday, December 10, 2019, 7:00 pm.

PUBLIC HEARINGS
KATHLEEN WEBB - SPECIAL USE PERMIT & VARIANCE REQUEST

Mayor Michael Knight called the public hearing to order at 7:00 pm. with the following Council members attending: Mike Uram, Duane Layman and Bruce Stoneberger. Planning Commission members present were: Delmas Buracker, Ben Gray, Timmy Rickard and Robyn Caracofe. Board of Zoning Appeals members in attendance were: Ronnie McCoy, Beverly Breeden and Donnie Babb. Also present were as follows: Town Manager Terry Pettit, Treasurer Leon Stout, Kathleen Webb, Juanita Woods and Gary Bowman, Jr. Councilman Jeremiah Knight and Councilman Joseph Mauck were absent from this hearing.

The purpose for this hearing is to allow citizens of the Town of Stanley to express their views and comments on a request from Ms. Kathleen Webb, 376 Pettit Drive that would allow her to convert an accessory building into a two unit apartment building as described in Section 215-12 of the Stanley Town Code. The property is located on a lot of record described as parcel 71A4-2-1-12 and adjacent to 376 Pettit Drive. The property is zoned Medium Density Residential.

The property is bounded on the North by Nancy Rae Huffman Case, on the East by Mr. and Mrs. Donnie Babb and Mr. and Mrs. Tommy Jenkins, on the South by Ms. Megan Tate and on the East by Ms. Sharon Housden.

The Clerk read the notice for a Variance Request as published in the local paper for 2 consecutive weeks prior to this meeting.

Town Manager Pettit noted all adjacent property owners were notified by certified mail and he received no comments of any kind by phone, letter or email.

Mr. Pettit noted even though it is a lot of records Ms. Webb needs a 10 ft. Variance in order to proceed. Mr. Pettit continued noting the Board of Zoning Appeals have heard her request and Board Member Donnie Babb has abstained from voting as he is a neighbor. Motion was made by Ronnie McCoy to approve the variance request, seconded by Beverly Breeden. MOTION CARRIED.

The Clerk read the notice for a Special Use Request as published in the local paper for 2 consecutive weeks prior to this hearing.

Mr. Pettit noted he hadn't received any comments in any form on this request.

Mr. Pettit noted the Planning Commission has heard Ms. Webb's request and is ready to make their recommendation. Motion was made by Timmy Rickard, seconded by Ben Gray to approve the Special Use Permit Request by Ms. Webb. MOTION CARRIED.

Mr. Pettit noted the Board of Zoning Appeals can leave as well as Ms. Webb at this time and that Council would take the recommendations under consideration and vote on this later in the meeting. Mr. Pettit noted he would advise Ms. Webb of their decision.

Mayor Knight closed this Public Hearing at 7:15 pm.

PUBLIC HEARING
ALLEN LUCAS – SUBDIVISION REQUEST

Mayor Michael Knight called the public hearing to order at 7:15 pm. with the following Council members attending: Mike Uram, Duane Layman and Bruce Stoneberger. Planning Commission members present were: Delmas Buracker, Ben Gray, Timmy Rickard and Robyn Caracofe. Also present were as follows: Town Manager Terry Pettit, Treasurer Leon Stout and Allen Lucas. Councilman Jeremiah Knight and Councilman Joseph Mauck were absent from this hearing.

The Clerk read the notice as published in the local paper two consecutive weeks prior to this hearing.

Mr. Pettit noted all property owners were sent certified letters prior to the hearing and he received no comments by mail, verbal or email. Mr. Pettit noted he did receive a letter not in favor of this request.

Mr. Pettit noted Mr. Lucas has met VDOT's requirements and has been approved.

Mr. Pettit inquired if the Planning Commission has made a decision on this request. Motion was made by Ben Gray, seconded by Timmy Rickard. Passed Unanimously.

Mayor Knight inquired if there was any discussion of this request and inquired if the person that wasn't in favor of the subdivision, had he heard anything else from them. Mr. Pettit noted the letter was dropped off and he had not heard anything else.

There was further discussion on this issue with Councilman Uram noting the subdivision enhances the property and welcomes this and feels it shows how we are taking pride in our community.

Mayor Knight inquired if Mr. Lucas had any plans to pour asphalt in the subdivision. Mr. Lucas noted according to VDOT he can tar and gravel the roads but wasn't sure what he would do. Mr. Lucas noted he would of course be responsible for the snow removal.

Mayor Knight noted since there was nothing further, he closed the hearing at 7:22 pm. with Mr. Allen Lucas leaving the meeting.

REGULAR MEETING

Mayor Knight called the meeting to order at 7:30 pm. with the following Council members attending: Bruce Stoneberger, Duane Layman and Mike Uram. Others in attendance were as follows: Town Manager Terry Pettit and Treasurer Leon Stout. Councilman Jeremiah Knight and Councilman Joseph Mauck were absent from this meeting.

Mayor Knight gave the Invocation and Vice Mayor Stoneberger led the Pledge of Allegiance.

Mayor Knight inquired if there was any Public Comment on the tentative agenda presented for tonight's meeting.

Mr. Pettit noted that Gina with the Chamber will be a little late because she is speaking in Shenandoah and will be here as soon as she finishes. Mr. Pettit also noted Grayson Markowitz was going to swear in Joseph at the meeting but due to Joseph having to work, he will not be here.

Motion was made by Duane Layman, seconded by Mike Uram to adopt the agenda as amended. Passed Unanimously.

Mayor Knight asked if there were any additions or corrections to the minutes of the previous month's meeting. Councilman Uram noted the time the meeting started was omitted and Mayor Knight noted on pg. 4 the voting was marked wrong. The Clerk noted that these both would be corrected. Motion was made by Mike Uram, seconded by Duane Layman to approve the minutes as amended. Passed Unanimously.

Regina Hilliard arrived at the meeting at 7:37 pm., she presented Council with some updates noting she was pleased that all 3 towns are going to continue having movie night on their own this year. Mrs. Hilliard noted there are a lot of movies for the towns to pick from and will need to get sponsors to help offset some of the expense.

Mrs. Hilliard noted they had the best year since they started the Mud Race with 360 plus racers in all age categories. Mrs. Hilliard advised they gave PACA \$3,500.00 raised, from this event, to complete their mission. Mrs. Hilliard noted they will have the race again next year; it seems people really enjoy this event.

Mrs. Hilliard noted the Annual Banquet was nice and believes everyone had a good time. Mrs. Hilliard continued noting the chamber had picked up 3 new members and she is still trying to recruit several businesses in Stanley. Mayor Knight inquired what does the Chamber do for a construction company. Mrs. Hilliard noted they have people come by the Chamber all the time and ask for recommendations for all types of work. Mrs. Hilliard also noted after

becoming a member and attending meetings and events, coming in contact people getting the word out there. Mrs. Hilliard noted there are many ways the Chamber can help any type of business.

Mrs. Hilliard noted the Holiday Open House had a great turn out, she also noted they are getting ready to start working on the new visitor's guide. Councilman Uram noted how good the Hawksbill Trading Company looks and there were lots of cars. There was discussion on the fact that the Hawksbill Trading Company has a little of everything and that's what visitors look for as well as outdoor recreation, history and good restaurants. There was further discussion on several different issues with Councilman Uram thanking Mrs. Hilliard for the great job she does. Mrs. Hilliard thanked the Body and left the meeting at 8:05 pm.

Mayor Knight noted moving on with the Agenda the Treasurer's Report was next inquiring the Sewer Capital Imp. CD renews 12/22/19 and what are we doing with it. Motion was made by Mike Uram, seconded by Duane Layman to renew the CD. for 1 year. Passed Unanimously.

Moving on to the Paywarrant Bills with the following questions asked:

Mayor Knight inquired about Bills #5 (BR. Communications-\$371.82 & #6 BR. Communications \$1280.00) #7 & #8 are the same bills put on twice by mistake. Treasurer Stout noted he put these on twice.

Vice Mayor Stoneberger inquired if Bill #5 (BR. Communications - \$371.82) this was for the new truck. Town Manager Pettit advised it was for the new truck.

Mayor Knight asked about Bill #28 (Commonwealth Engineering - \$771.00).Town Manager Pettit advised we are trying to replace the old 2"meters 1 every 6 months.

Councilman Duane Layman inquired about Bill# 17 (Burner Electric – \$489.25) this was for the Christmas Light Pole repairs. Treasurer Stout noted it was for repairing the pole. Councilman Layman noted we can omit Bill #25 (Commonwealth Engineering - \$489.25) and Treasurer Stout noted it can be .

Councilman Uram asked about Bills #33 & #34 (Federal Licensing, Inc. -\$110.00 & \$119.00) for using our public works radio.

Councilman Uram also inquired about Bills #50, 51, 52, 53, & 54. Leon's Electric Inc., - (\$679.29, \$443,98, \$298.35 and \$331.20.)Town Manager Pettit noted it was for repairs to the old pump stations.

Mayor Knight asked about Bill #41 (Holiday Design, Inc. - \$2,517.21) we bought new lights? Mr. Pettit noted we did and extend the lights on the west end of town. Mr. Pettit

advised they will go the other way next time.

Mayor Knight also asked about Bill #42 (Holtzman Oil Corp. - \$1,084.82). Treasurer Stout noted it was gas for all the town vehicles.

Councilman Uram inquired about Bill #84 (Shade Equipment - \$9,559.31) was this amount included in the price that we are going to finance. Councilman Uram was advised it was included in the total cost.

Mayor Knight asked about Bills #39, 107 & 117 (Heather Knight - \$216.34 Visa - \$208.80 & \$201.16) why was so much spent on the Red Ribbon Event? Town Manager Pettit advised they would get this verified and let him know.

Councilman Uram inquired about Bill #122 (Visa - \$480.00) where is the coping. Mr. Pettit noted he has contacted Gary Caton about laying the coping and he has it at his residence.

Mayor Knight noted we will move on to the Loan Portfolio and it was noted the "Sewer Loans" will be paid in full in December.

Mayor Knight inquired if there weren't any further comments or questions, he needs approval. Motion was made by Duane Layman, seconded by Bruce Stoneberger to approve the Treasurer's Report, Loan Portfolio and Paywarrant in the amount of \$189,743.21. Passed Unanimously.

Town Manager inquired of Council about Christmas Bonuses and suggested that Shannon Freeze and Teri Beers be given bonuses' as full time employees. Motion was made by Duane Layman, seconded by Mike Uram to approve Shannon and Teri as full-time employees for bonuses and to give \$250.00 to full time employees and part-time \$125.00. Passed Unanimously.

Town Manager Pettit noted moving on to Old Business the new flag poles will be installed after Christmas.

Mr. Pettit noted on Small Business Saturday we had a couple businesses that participated.

Mr. Pettit advised Luray's Christmas Parade is Saturday, December 14th at 6:00 pm. if anyone else, beside the Mayor, is interested in riding in the parade let him know.

Mr. Pettit noted the Town Banquet is Wednesday, December 18, 2019.

Mr. Pettit noted it was time to open the bids on the 2005 Ford Crown Victoria, that was advertised in the local paper. There were 2 (two) bids, Mayor Knight opened the bids:

1st Bid - Calvin Turner - \$525.00
2nd Bid – Roger Foley - \$550.00 Highest Bid

Town Manager Pettit noted he would notify the highest bidder, Roger Foley.

Mr. Pettit noted he has included a sample of the proposed Town Resolution Second Amendment Sanctuary Letter of Support for Page County. There was some discussion and Councilman Uram had issues with some of the wording in this resolution. Motion was made by Bruce Stoneberger, seconded by Duane Layman to adopt the attached Resolution.

VOTING YEA:

Bruce Stoneberger
Duane Layman

VOTING NAY:

Mike Uram

MOTION CARRIED.

ABSENT:

Jeremiah Knight
Joseph Mauck

Police Chief Ryan Dean addressed the body at 8:40 pm. noting the incident on Sunset Drive and that it was a lot of drugs confiscated.

Chief Dean also noted last Thursday he and his department participated in the Shop-with- a-Hero.

Chief Dean also noted he and Public Work’s Foreman Ryan Gaunt went to Richmond to get a pick-up truck for the sewer plant, large paper shredder, 2 Large Smart Boards and 2 tires.

Chief Dean noted his was still looking to hire another officer and they are still trying to cover all the shifts.

Chief Dean left the meeting at 8:45 pm.

Town Manager Pettit noted Chad Campbell won’t be able to run the basketball program this year due to his father’s health. Mr. Pettit noted he is still trying to find someone to run the program but if anyone knows someone that may be interested let him know.

Mr. Pettit noted the pool has been repaired and we are in the process of filling it up and hoping it is fixed.

Mr. Pettit noted Santa’s Mailbox is really doing well for this first year.

Mr. Pettit also noted PACA received funding and we should get \$9,000.00 towards a Splash Pad.

Mr. Pettit advised he talked to Gary Caton about laying the coping at the skatepark, which he agreed. Mr. Pettit noted depending on the weather when he can finish, we will open it back up.

Mr. Pettit noted he and Leon are working on equipment, sponsors and movies for Movie Night this year.

Mr. Pettit inquired if Council still wants to extend the fence in order to close the opening in the back of Ed Good Park at the skatepark. Motion was made by Bruce Stoneberger, seconded by Duane Layman to have Clyde Freeze extend the fence at the Ed Good Park. Passed Unanimously.

Town Manager Pettit presented the Public Works Report at 8:54 pm. noting he and Leon are working on finding the best route to take when obtaining finances for the water improvement projects. Mr. Pettit noted they had met with Cindy with USDA Rural Development about rebidding our loan and applying for a Grant\Loan Application.

Mr. Pettit noted he had met with the County to request an extension on the completion of Well #7 and they extended the date until 2021.

Mr. Pettit noted he needs a motion to proceed with the Grant/Loan Application process with USDA Rural Development for the Water Improvement Projects and getting Well #7 on-line. Motion was made by Mike Uram, seconded by Duane Layman to allow Town Manager Pettit to proceed with the same. Passed Unanimously.

Mr. Pettit noted he met with the buyer of the property at the bottom of Arley Road noted he will have to improve the water lines to make the changes he wants to make.

Mr. Pettit noted the need to bid out the Judy Lane Ext. ditch project because he didn't have the manpower.

Mayor Knight noted it was time for New Business at 8:59 pm.

Town Manager Pettit noted the Planning Commission approved the Small Subdivision Request from Allen Lucas on Posie Lane and they recommend Town Council approves the same.

Motion was made by Duane Layman, seconded by Mike Uram to approve the Small Subdivision Request by Allen Lucas. Passed Unanimously.

Town Manager Pettit noted the Planning Commission approved the Special Use Permit and the Board of Zoning Appeals approved the Variance from Kathleen Webb and are recommending the Town Council approves the same.

Motion was made by Mike Uram, seconded by Bruce Stoneberger to approve the Special Use Permit and Variance from Kathleen Webb on Pettit Drive. Passed Unanimously

Motion was made at 9:00 pm. by Mike Uram, seconded by Duane Layman to adjourn this meeting. Passed Unanimously.

Michael Knight, Mayor

Norma Cubbage, Clerk