

JOINT PUBLIC HEARING – TOWN CODE CHANGES
STANLEY TOWN OFFICE
WEDNESDAY, MARCH 14, 2018, 7:00 pm.

Town Manager Terry called the Joint Public Hearing to order with the following Planning Commission Members in attendance: Chairman Delmas Buracker, Julie Petefish and Benjamin Gray.

Town Officials also attending were as follows: Mayor Mike Knight, Councilmen Bruce Stoneberger, Duane Layman, Jeremiah Knight, Mike Uram and Jason Campbell. Also present at the hearing were: Terry Pettit, Supervisor Mark Stroupe, and PCHS Student

The purpose of this hearing is to allow citizens of the town to express their views and comments on the following issues.

1. A change to the present zoning ordinance that would add the definition of “Mini Storage” to Section 215.6 Definitions and allow mini storage to be allowed by right under Section 215.4 Highway Commercial District.
2. A change to the present zoning ordinance under Section 215-13, High Density Residential, that would allow Two Family Dwellings by right instead of by Special Use Permit.
3. Adoption of E911 Addressing System Ordinance of address code section which has been reviewed by both Council and Planning Commission a year ago but cannot find in minutes where it was actually adopted.

Mr. Pettit noted he had not received any comments verbal, phone or email on any of the issues.

Mr. Pettit advised the first item to be discussed is the definition of “Mini Storage” and the proper place in the code book. Mr. Pettit noted the definition of is a mini-warehouse/mini-storage facility – a structure or structures containing separate spaces of varying sizes leased or rented on an individual basis. There was discussion on this issue noting it would be in Chapter 102 in the Code Book and they are only allowed in Highway Commercial Districts.

REGULAR MEETING
STANLEY TOWN OFFICE
WEDNESDAY, MARCH 14, 2018, 7:30 pm.

Mayor Knight called the meeting at 7:30 pm. to order with the following Council Members present: Bruce Stoneberger, Duane Layman, Jeremiah Knight, Mike Uram and Jason Campbell. Also present at this meeting were the following: Town Manager Terry Pettit, Chief Ryan Dean, Supervisor Mark Stroupe and a PCHS Student.

The Invocation was given by Supervisor Mark Stroupe and the Pledge of Allegiance was led by Bruce Stoneberger.

Mayor Knight inquired if there were any corrections or additions to the tentative agenda presented for tonight's meeting. Terry Pettit advised Jenny Knight with the Homecoming Committee will not be attending tonight's meeting, so he will speak on their behalf. Mike Uram needs to add the Enhancement Award and a possible time for Virginia Jeffries the new Food Director with Page County Schools. Town Manager Pettit also advised the need to add Closed Meeting for Personnel and that the Parks and Recreation Director Morgan Housden will be at the meeting around 8:00 pm. and if it is ok we will allow her to speak at that time. Council agreed to this change. Motion was made by Duane Layman, seconded by Mike Uram to accept the Agenda as amended. Passed Unanimously.

Virginia Jeffries was first to address the Council noting the County is starting a project for free summer meals program for school age children. Mrs. Jeffries noted a mini bus will deliver food throughout the community in areas highly populated with children, Ed Good Park, recreation parks and trailer parks. Mrs. Jeffries also advised they would also set up at day camps, special events and bible schools, if aware of the locations and will work in other ways helping children with reading and other school subjects, activities as well drug prevention and other life situations. Mrs. Jeffries stated this was still in the planning stages but is hoping to be ready when school is out that all children under 18 qualify for the free meal. Councilman Stoneberger inquired where funding comes from for this project. Mrs. Jeffries noted the Federal Government will reimburse the County. Councilman Uram expressed his interest in this project and complimented them on their effort. Council thanked Mrs. Jeffries for coming and they were there to be of help in any way.

Town Manager Terry Pettit spoke on behalf of the Homecoming they are requesting they be allowed to hold a beer and wine garden during the Spring into Stanley Festivities. Mr. Pettit noted the Chief doesn't see a problem with this if the vendors obtain their own license and that the Homecoming Committee patrol the designated area. There was discussion on this venture noting the participants wearing wrist bands, there being a limit on the amount of drinks consumed and the small amount of beverage consumed in the taste. Motion was made by Jeremiah Knight, seconded by Duane Layman to allow the beer and wine garden at Spring into Stanley Event, as long as Chief Ryan Dean is Ok with this.

VOTING YEA:

Duane Layman
Jeremiah Knight
Mike Uram
Jason Campbell

VOTING NAY:

Bruce Stoneberger

Motion Carried.

Councilman Uram stated he had not nominated anyone for a couple of months for the Enhancement Award, simply because of the weather, but has a good one for April. Mr. Uram noted the improvements they are making to the inside of the building as well as what they have done outside should be recognized. There was some discussion about whether it was a good idea to present a business this award instead of an individual. Councilman Campbell advised he feels it should stay resident and keep business' being recognized at Homecoming. Motion was made by Mike Uram to present this month's Enhancement Award to Louderback Implement. There being no 2nd the motion dies.

Mayor Knight inquired if there were any additions or corrections to the minutes from the previous month's meeting as presented in writing. There being none Motion was made by Jason Campbell, seconded by Duane Layman. Passed Unanimously.

The Financial Statement, Treasurers Report and Paywarrant for this month were presented with the following inquires:

Councilman Uram inquired of Bill #2 (Heartland Payments - \$348.11) is this about an average bill. Mr. Pettit advised it is about what we pay every month.

Councilman Layman asked about Bill #46 (Axon Enterprises - \$168.00) never heard of this company and where were these batteries needed. Police Chief Dean advised they were for the Taser used by his department. Councilman Layman also asked about the transmission in the Charger did this go out again. Chief Dean advised that it had, and Councilman Campbell stated it was being taken care of.

Councilman Uram inquired about Bill #51 (Cummins Atlantic - \$2,576.82) what happened with the pump station. Terry advised wiring problems possibly a groundhog chewed them.

Councilman Stoneberger questioned about Bill #44 (Tina Sumpter - \$75.00) she does grants. Town Manager Pettit advised she does apply and write our grants.

Councilman Uram inquired about Bill #61 (Pennonni Associates - \$1,230.00) what sewer report? Terry Pettit advised the one must send one to DEQ and this is the company that prepares them. Mr. Pettit advised he was going to talk to DEQ to see if can stop doing this.

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Councilman Campbell asked for a detailed breakdown on what was done to the old backhoe on Bill #86 (Lawrence Equipment - \$1,274.70). After looking at the bill, Councilman Campbell advised it was regular maintenance work.

Councilman Layman inquired about Bill #81 (CenturyLink – \$47.17) what was phone maintenance repair. Mr. Layman was advised it was like a service contract to make repairs to our phone problems.

Councilman Uram advised Bill #71 (YNBP & Company - \$17,100.00) was way too much for our Audit. Terry Pettit noted we are in the process of trying to help eliminate some of the cost as we just had a webinar on the cash drawer.

Councilman Uram inquired about Bill #99 (Stanley Auto Service - \$295.48) what was repaired. Town Manager Pettit advised it was for 2 batteries for the truck.

Mayor Knight advised he needs a motion to approve payment of this month's Paywarrant. Motion was made by Duane Layman, seconded by Jeremiah Knight to approve payment for February's Paywarrant in the amount of \$259,619.94. Passed Unanimously.

Town Manager Pettit introduced the new Recreation Director Morgan Housden to Council. The Body noted they were well pleased with her report and she advised these were some of the things that she saw that needed to be done and she was ready to get started on these items. Morgan was also asked if she had found a home for all the items from Chuck's office on the floor and in the lobby at the pool. Mrs. Housden noted she was making a dent in it.

Councilman Stoneberger asked about the bill on the Paywarrant (Tony Fox –\$976.00) for trying to find the leak at the pool, it was not found. Councilman Stoneberger was advised that the leak was not found, and that Mr. Short seems to think it is in the drain lines.

There was discussion about the Easter Egg Hunt, the need for volunteers to help with hiding the eggs and finding someone to be the Easter Bunny. Councilman Stoneberger did agree to be the Easter Bunny again this year.

There was discussion between the Body and the Recreation Director Morgan Housden about the pool being open for Memorial Day and she advised she is planning to have it open. Mayor Knight and Council expressed how pleased they were to hear that the pool would be open for Memorial Day because it has been years since this has happened.

As the Body looks over the list of things the Recreation Director noted needs attention

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there was discussion about windows which need to be replaced or a lot of repair, gas heaters that don't work are still hanging and need to be taken down, receptacles need covers, repair the leak in the roof near the stage were just a few of the things that were discussed. There was discussion that we may get some help with these problems from the students at the Vo-Tech Center, public works department and inmates. Mayor Knight noted he would like to see the hall as a place that people think of using for their wedding rehearsal dinners. It was noted that the list can't be completed by Morgan alone, she will need help. It was also mentioned we need to give Mrs. Housden time to learn her job and to fix what we have that needs repairs, before moving on to new projects. The Body advised the Recreation Director that she has their support. There was further discussion on several other different things they would like to see at the park. Motion was made by Duane Layman, seconded by Jeremiah Knight to proceed with repairs to the roof over the area above the stage upstairs at the Hawksbill Park by Knott's Roofing at a cost of \$1500.00. Passed Unanimously.

Chief Dean addressed the body at 9:00 pm. noting his department had 428 calls for service and issuing 6 citations for the month. Chief Dean advised he also included an itemized list of the calls in his report.

There was discussion about a trout fishing event for the kids at the Hawksbill Park in the creek behind the pool. Mr. Pettit noted the public works department has been working on an area in the creek for the trout. Chief Dean advised he had spoken with the gentleman about the cost of the trout and will use funds from the donation account to pay for the fish. The date for the event will be April 21st.

There was also discussion on violators of the Fire Lane/No Trespassing and it was noted we need to contact the town attorney to get the correct language on these issues.

Chief Dean at 9:20 pm. thanked the Body and if there were no more questions he was finished.

Town Manager Terry Pettit advised he is ready to proceed with the final permit process for the new well (Well # 7) and will also need to hire Racey Engineering to assist us with this.

Terry inquired if Council was ready to make a decision on the Vacation/Sick Leave Policy for town employees. After a brief discussion the Personnel Committee advised they will continue to review the policy before making a final decision.

Mr. Pettit discussed the information he included in the packets from Launch Point noting after talking with them feels it would be good to have them on board in case of an accident plus the cost is not bad. Further discussion resulted in looking into this further before

making a commitment.

Terry advised he would like to have something for Chuck Short and Elaine Knight to recognize their years of service for the Town of Stanley. Mr. Pettit also mentioned having Martha Graves and Doug Purdham attend this gathering as we didn't really recognize their retirement. Mayor Knight and Council told Mr. Pettit to get dates and figures together and let them know.

Town Manager Pettit noted we have gotten 2 prices on garage doors for the Public Works Building (Overhead Door - \$12,741.00 Lenny Campbell - \$12,383.60) and the committee agreed the doors were needed as well as other repairs needed to the building were also discussed. Motion was made by Duane Layman, seconded by Mike Uram to proceed with installing the doors.

Town Manager Pettit noted the need to add Norma Cabbage to the list of names eligible to sign checks for the Town of Stanley accounts especially since Elaine Knight has retired. Terry also noted we need to remove Elaine Knight and former Mayor Douglas Purdham from the checks signing list for the Town of Stanley checking accounts. Council approved to add Norma Cabbage to the list of names allowed to sign checks at Pioneer Bank for the Town of Stanley. A Motion made by Mike Uram, seconded by Duane Layman to approve the same. Passed Unanimously.

Mr. Pettit noted Greg Foltz needs an answer on what he is going to be charged to set up Mattie's Soft Serve this year. After much discussion Motion was made by Jason Campbell, seconded by Jeremiah Knight to charge Greg Foltz a \$30.00 Business License Fee and he will also have to pay meals tax. Passed Unanimously. Town Manager Pettit advised he would let Greg know their decision.

Terry noted he will be working with Page County GIS along with the other two towns to complete the overwhelming number of documents necessary for 2020 US Census.

Mayor Knight noted it was time for New Business to be discussed.

Councilman Jeremiah Knight stated the building the town owns on Honeyville Avenue needs some major repairs. Jeremiah noted even if we fix the doors and windows it would look a little better. There was further discussion on this issue with many suggestions.

Town Manager Terry Pettit noted a Motion to proceed with renewal of the employees Anthem Insurance. Motion was made by Jason Campbell, seconded by Duane Layman to proceed with the insurance renewal. Passed Unanimously.

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Councilman Uram advised he feels people failing to keep their yards mowed in a timely manner should be sent letters of the violation.

Mr. Uram also noted the town does not have any place to sit while walking or passing through on main street and he would be willing to donate 3 benches to be used. Town Manager Pettit advised we have had benches before and they have either been vandalized or stolen even though they were anchored down.

Motion was made by Jason Campbell at 10:35 pm., seconded by Duane Layman that the Town Council Convene in a Closed Meeting for the discussion of Personnel Matters, as authorized by Virginia Code 2.2-311 Subsection A1.

Mayor Knight calls for a Roll Call Vote:

VOTING YEA:

Bruce Stoneberger
Duane Layman
Jeremiah Knight
Mike Uram
Jason Campbell

VOTING NAY:

None

MOTION CARRIED.

Motion was made at 11:12 pm. by Jason Campbell, seconded by Jeremiah Knight that the Town Council leave the Closed Meeting and return to Open Meeting. Passed Unanimously.

Mayor Knight states Council is in Open Meeting.

Motion was made at 11:13 pm. by Jason Campbell, seconded by Jeremiah Knight to Adopt A Resolution to Certify a Closed Meeting; the meeting was held for the purpose allowed under the Virginia Freedom of Information Act that while in the Closed Meeting, only those matters identified in the Motion to hold a Closed Meeting were discussed.

Mayor Knight calls for a Roll Call Vote:

VOTING YEA:

Bruce Stoneberger
Duane Layman
Jeremiah Knight

VOTING NAY:

None

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Mike Uram
Jason Campbell

MOTION CARRIED.

Action Taken:

Motion was made by Bruce Stoneberger, seconded by Jeremiah Knight to name Leon Stout as Office Manager and to change his pay from a hourly rate to salary and he will go to \$36,000.00 per year. Passed Unanimously.

Motion was made by Jason Campbell, seconded by Duane Layman to name Norma Cabbage as assistant Office Manager with a \$1.00 per hour raise. Passed Unanimously.

Motion was made at 11:17 pm. by Bruce Stoneberger, seconded by Jason Campbell to adjourn this meeting. Passed Unanimously.

Michael Knight, Mayor

Norma Cabbage, Clerk

