

REGULAR MEETING
STANLEY TOWN OFFICE
WEDNESDAY, MARCH 20, 2019, 7:00 pm.

Mayor Michael Knight called the meeting to order with the following council members in attendance: Bruce Stoneberger, Duane Layman, Jeremiah Knight, Mike Uram and Joseph Mauck. Others attending the meeting were: Town Manager Terry Pettit, Police Chief Ryan Dean, Treasurer Leon Stout, Teri Beers, Shannon Freeze and Joan Jenkins from Tanners Ridge.

Mayor Michael Knight gave the Invocation and Councilman Bruce Stoneberger led the Pledge of Allegiance.

Mayor Knight inquired if there was any Public Comment on the tentative agenda presented for tonight's meeting. Town Manager Terry Pettit noted, since he has quite a bit on his administrative report, in order not to have the police and recreation departments to stay late, let them give their reports before him. Motion was made by Duane Layman, seconded by Joseph Mauck to adopt the agenda as amended. Passed Unanimously.

Mayor Michael Knight also inquired if there was any comments or corrections on the minutes from the previous months' public hearing as presented in writing. There being none Motion was made by Mike Uram, seconded by Jeremiah Knight to approve the minutes as presented. Passed Unanimously.

Mayor Knight noted next on the agenda is the Treasurer's Report, does anyone have any questions. There being none, the Monthly Paywarrant was presented with the following questions:

Councilman Uram asked about Bill #4 (Blue Ridge Insulation-\$1,400.00). Town Manager Pettit noted when they installed the doors at the town shop, they found there wasn't any insulation in the attic.

Town Manager Terry Pettit also noted an itemized bill, for 6 months, from Robert Janney (Town Attorney) was included for Council to review.

Councilman Layman inquired about Bill #30 (Knott's Roofing-\$2,000.00 was all the work complete. Treasurer Leon Stout and Town Manager Terry Pettit both advised everything was done.

Mayor Knight asked about Bill #58 (Seal's Septic-\$425.00) what was pumped. Town Manager Pettit advised a homeowner's sewer pump stopped working and cut-off valves were not working properly causing the need for the system to be pumped.

Continued Minutes 3/20/19

Councilman Uram inquired about Bill #82 (YNBP & Company-\$20,950.00) did we pay the audit bill in full. There was discussion about the cost of the audit being so high and thinking the changes we made the cost was supposed to come down. Mayor and Council noted they would like for Town Manager Terry Pettit and Treasurer Stout to talk with the company about this issue.

Cindy Tate, a resident of Stanley arrived at the meeting at 7:20 pm.

Councilman Uram inquired about Bill #77 (Valley Equipment Company-\$901.97). Treasurer Stout advised it was a required regular maintenance check-up.

Mayor Knight asked if there were any questions on the Loan Portfolio. There was brief discussion and Mayor Knight noted the need for a motion for the Paywarrant. Motion was made by Duane Layman, seconded by Joseph Mauck to accept the Paywarrant totaling \$170,722.77. Passed Unanimously.

Police Chief Ryan Dean at 7:26 pm. presented his report noting his department answered 391 calls and issued 2 citations. Chief Dean also noted he received a donation of \$250.00 from Walmart.

Chief Dean advised all the cameras are up and running. Chief Ryan Dean noted the town manager and himself have discussed the possibility of adding cameras at the skatepark and pool.

Chief Dean noted we doubled the participants this year on Fish-with-a-Cop Day at the Hawksbill Park. We had 82 kids that signed up but a lot of adults fishing also. Chief Ryan Dean continued we need to come up with something different to prevent this from happening each time we have this event because it is getting worse. Chief Dean noted he thought about trying to get more officers involved to help patrol making sure the kids are the ones fishing. Chief Dean also noted on Sunday he rode up to the pool, counted 51 people fishing as well as calling the office on Monday about fishing. There was discussion about charging a small fee for people to fish re-coop some of the cost. Mayor Knight gave a shout out to Page News for coverage on this event and couple other events. Councilman Layman commended the Public Works Crew for a job well done getting things ready for this event, all the others councilman agreed with his comment.

Councilman Knight asked if Officer Puffinburger was driving the Expedition? The Chief advised he was, his car was down with a cracked intake.

Chief Dean advised at 7:38 pm. if there were no other questions, he has completed his

report.

The Recreation Report was next with Town Manager Pettit noting Shannon and Teri attended a Pool Certification Class in Washington, DC. earlier this month and proud to say both passed the class and are certified.

Town Manager Pettit learned the Town of Luray was going to sell their older bouncy house that they no longer used. He further noted he was advised that Council may be willing to donate if we wrote a letter expressing our interest. Town Manager Pettit noted he did write the letter and he was notified the Town of Luray gave it to us at their Council Meeting in March and we picked it up on Wednesday.

Town Manager Pettit noted Moyer's Exterminating went to Creekside Cottage to dispose of the hornet's nest. They removed the nest, which didn't have any bees and didn't charge anything.

Town Manager Terry Pettit also noted the cook stove in Woodside Cottage needs to be replaced. Town Manager Pettit continued there is a problem, the space for the stove is an odd size and will have to special order it and will cost around \$600.00 or we can purchase a regular size stove for \$250.00. Council advised to order the one that will fit the space.

Town Manager Pettit noted he and the office staff have been working on a wedding brochure to place at the Chamber. When complete will have Council review and approve before submitting it for display.

Town Manager Terry Pettit advised we are required by the Office of Water Programs to have a backflow preventor valve at the Hawksbill Park Pool. Terry noted the one there had been there forever, and had failed, and we had to replace it.

Town Manager noted we have \$23,000.00 in TOT Money still available that must spend by June 30th. Mr. Pettit noted we have been talking about the need for message centers at both of our parks along the street-side fencing of the Ed Good Park. Councilman Uram noted he would like to see us invest in a replica train depot in order to spend the rest of the funds allocated which would be for tourism. Councilman Uram noted the money is only allocated if the request promotes tourism.

Town Manager noted he needed to know what signs Council wants him to purchase and what they want them to say. Discussion followed about issues of no unauthorized vehicles on walkway, bridge slippery when wet, wearing helmets while skateboarding or bicycling, no skateboards or bicycles allowed under shelter and no dogs allowed in park unless service dog

(with certified paperwork). There was discussion about trying a probation period that would allow walkers, while on walking trail only, to be accompanied by their dog which must be on a leash at all times. No Warnings 1st time Offenders -\$50.00 Fine. Motion was made by Duane Layman, seconded by Joseph Mauck to have a 6-month probation period starting April 15th.

Voting Aye:

Bruce Stoneberger
Duane Layman
Mike Uram
Joseph Mauck

Voting Nay:

Jeremiah Knight

MOTION CARRIED.

Mr. Pettit noted he would take care of ordering the signs.

Mayor Knight noted the Rack Card, with the list of events for the town, he liked, but felt in the future he would like to see addresses with the events and possibly diagrams on the back with event locations.

Town Manager Pettit noted Movie Night is August 16th with the movie “How to Train Your Dragon” with most all the details worked out.

Town Manager Terry Pettit passed out suggested prices on daily rates, pool parties and passes for this season with references from other area pools made by the Recreation Department for Council to review.

Councilman Stoneberger asked if there was still a leak in the pool. Town Manager Pettit noted we feel like it is something going in the deep part and we will have to drain the pool completely before trying to fix it.

Councilman Layman suggested a better way to put on and take off the pool cover. Councilman Layman discussed coming up with a roller type of apparatus to help with this process and he feels that Public Works Foreman Ryan Gaunt can make it. Councilman Layman noted he has been there, and it takes everyone and more to get the cover on and off.

Town Manager Pettit advised the new doors for the Pump Room came Friday.

The Recreation Department Employees have discussed looking to change the pool hours, opening later in the day and staying open in the evening to see if this would bring more swimmers. Teri Beers noted this would allow people who work to have a couple hours to swim. Town Manager Terry Pettit noted they would discuss the hours of operation and come back at next month’s meeting. Employees from the recreation department left the meeting at 8:23 pm.

Continued Minutes 3/20/19

Town Manager Terry Pettit presented his Administrative Report starting at 8:26 pm. inquiring if Council had a chance to look over the Rules of Procedures that Councilman Uram passed out at last month's meeting. There was some discussion on this issue then Motion was made by Joseph Mauck, seconded by Duane Layman to table this for 30 Days. Passed Unanimously.

Town Manager Pettit noted he met with the Page County EDA at their last month's meeting requesting an easement for the power line to Well #7 and they were receptive to the idea and he will be meeting with them to finalize everything when they meet again.

Mr. Pettit also noted while at the EDA meeting they gave Luray a \$1,000.00 donation to an event they were having. Town Manager Pettit noted he was unaware that they made donations to individual towns but was told if we made a request it would be considered.

Town Manager Terry Pettit noted March 17th – 23rd is Restaurant Week and we have 2 participating, Tony's Pizza and Ciro's.

Town Manager Pettit noted we will be working with Racey Engineering this Wednesday digging test holes on Brock Drive trying to check the main sewer line for damage. Mr. Pettit noted he sent all the residents on Brock Drive and Ridge Road letting them know that the Town is looking into the problem. Terry Pettit noted the test holes showed the gravel bed below the sewer line has dropped and this is what is causing the road to sink. Discussion followed about how to fix this problem and Town Manager Pettit advised we would have a contractor to fix it.

Town Manager Terry Pettit noted there is a problem with the No Smoking Policy we have posted at all the town parks. Terry advised there should be a designated area for smoking somewhere in the parks.

Town Manger Pettit also advised he would like to hold Spring Clean-Up during the week of April 8th thru April 12th.

Town Manager Terry Pettit also noted Virginia Rural Water Association asked for letters of support from as many towns as possible to continue receiving support from the State Legislation. Copy of his letter was enclosed in the packets.

Town Manager Terry Pettit noted he sent a reply to a Notice of Violation in reference to an overflow at Lift Station C, as required by DEQ. Copy of this letter was enclosed in packets.

Town Manager Pettit noted Chris Soden, the contract mower, from last year has

Continued Minutes 3/20/19

expressed interest in the mowing again this season. Mr. Pettit noted we were very satisfied with his work and did the Council want to award him the job again this year (if price is suitable) or want to bid it out. Following a brief discussion Council advised Town Manager Pettit to proceed with giving him the contract.

Town Manager Terry Pettit said the Page County Arts Commissions inquired if someone from the Town of Stanley would attend their meeting. Teri Beers and I attended their meeting and they would like for us to come on board and then they could utilize our parks next year to hold events. Copy of minutes was attached.

Town Manager Terry Pettit noted the following:

Child Day Care to open May 1st in former Family Dollar Store Building with a Ribbon Cutting Ceremony scheduled for opening day.

The flower boxes at the bottom of the Welcome to Stanley Signs are going to be rocked, compliments of Homecoming Committee.

The Street Sweeper will be ready to be picked up on Monday, March 25th.

Work Zone Certifications – All public works and sewer plant employees, Leon as well as himself are certified. Town Manager Pettit noted many things have changed since their last certification.

Mayor Knight noted it was time for New Business to be discussed.

Mayor Knight inquired about the Personnel Handbooks. Town Manager Terry Pettit advised they were given to the Committee for review.

Councilman Uram distributed the Water Leak Reports noting as of March 10th all but 25 of the 195 leaks haven't been repaired. Councilman Uram noted there haven't been any leaks fixed in quite a while and he is concerned as well about our infrastructure. Town Manager Pettit advised we have had a lot of rain and he has been down 1 man. There was more discussion on this issue.

Councilman Uram noted even though the weather hadn't been good, but he has a recipient for the Monthly Enhancement Award which is Frank and Carolyn Pandolfo that reside at 399 Church Avenue. Council agreed with his choice.

Mayor Knight noted at 9:12 pm. it was time for Public Comment.

Continued Minutes 3/20/19

Cindy Tate from Pettit Drive noted she was back asking for help with the water problem Council and Mrs. Tate discussed how the water was coming from every direction, Park Road, Breeden's Auto, West Main Street and Family Dollar. Town Manager Terry Pettit, Mayor Knight and all the Councilmen advised Mrs. Tate they had been out to her residence and looked at the problem and what they could come up with to help fix the problem. The problem they feel it is a VDOT problem. Mrs. Tate noted she was told the Town had money left from a grant that could be used to help her. Town Manager Pettit advised her we never got any grant to help fix her problem and whom ever told her was not telling her the truth. There was some further discussion about this problem. Mrs. Tate left the meeting at 9:37 pm.

At 9:50 pm. Mr. Pettit noted the need to have a meeting next week to continue to work on this year's budget. There was some discussion and several questions on what to raise and how much. Terry noted for them to take home the tentative proposed budget and look at it and see what they come up with. Budget Meeting scheduled Wednesday, March 27th at 7:00 pm. at Town Office.

Motion was made by Bruce Stoneberger, seconded by Duane Layman to adjourn the meeting at 10:17 pm. Passed Unanimously

Michael Knight, Mayor

Norma Cabbage, Clerk