

REGULAR MEETING
STANLEY TOWN OFFICE
WEDNESDAY, NOVEMBER 20, 2018, 7:30 pm.

Mayor Michael Knight called the meeting to order with the following Council Members in attendance: Bruce Stoneberger, Duane Layman, Jeremiah Knight and Mike Uram. Also present at this meeting were as follows: Page County Clerk of Court Grayson Markowitz, Town Manager Terry Pettit and Treasurer Leon Stout.

Mayor Knight gave the Invocation and Councilman Stoneberger lead the Pledge of Allegiance.

Mayor Knight asked if there were any additions or corrections to the tentative agenda presented for tonight's meeting. Motion was made by Duane Layman, seconded by Bruce Stoneberger to approve the agenda as presented. Passed Unanimously.

Town Manager Terry Pettit noted Mr. Markowitz is here to swear in newly re-elected Council members Bruce Stoneberger, Duane Layman and Mike Uram. After a brief discussion the Body thanked Mr. Markowitz for taking time to do this and he noted it was his pleasure. Mr. Markowitz left the meeting at 7:39 pm.

Mayor Knight inquired if there were any corrections or questions on the previous month's meeting as presented in writing. Councilman Uram noted on pg. 5 paragraph 3 it doesn't define the month of the report and could have more detail. Mr. Uram also noted it would be nice to have the page number along with the total pages at the bottom of each page. Motion was made by Jeremiah Knight, seconded by Duane Layman as amended. Passed Unanimously.

Mayor Knight asked if there were any questions on the Treasurer's Report or Financial Report. There being none, Mayor moved on to the Monthly Paywarrant.

Councilman Knight asked about Bill #24 (Galls -\$841.60) did the police department order more uniforms. After some discussion this bill was for spike strips for the department. Councilman Knight inquired if the treasurer had what was spent in the last year in uniforms. Treasurer Stout noted he has the total and would be glad to let him see it.

Councilman Layman inquired about Bill #35 (Lancaster Enterprises - \$935.08). Mr. Pettit advised there had been complaints made that the town was leaving grass clippings in the roadway when mowing utility strips. Mr. Pettit noted we purchase a mower with a bagger to eliminate this problem.

Councilman Uram asked about Bill #17 (Commonwealth Engineering - \$18, 779.34). thought it was going to be \$12,000.00. Mr. Uram was advised it was for work done on LSC and LSE.

Mayor Knight inquired about Bill #16 (Chris Soden - \$3, 400.00) Mayor Knight was advised this amount was for the month of October and he is finished for the season.

Councilman Uram inquired about Bill #29 (Holtzman - \$513.89) is this what the police department used. Mr. Stout advised this was the fuel they used for last month.

Mayor Knight asked about Bill #50 (Reed's Tire Center - \$459.46) we bought tires for the Colorado? Mr. Pettit noted we purchased a tire because of the dog biting one of the tires and puncturing it and we needed to replace the other three.

Councilman Uram asked about Bill #70 (Electric Motor Sales - \$2, 037.70) what pump station? Mr. Uram was advised it was for Lift Station E which is the one at the Hawksbill Diner.

Mayor Knight inquired if there were any more questions and if not, he needs a motion to approve. Motion was made by Jeremiah Knight, seconded by Duane Layman to approve the Loan Portfolio, Treasurer's Report and the Paywarrant totaling \$216,640.85. Passed Unanimously.

Town Manager Pettit presented his Administrative Report noting a petition has been filed in the Circuit Court of Page County for a special election next November in. Mr. Pettit continued that we have 45 days to fill the empty seat because of Jason Campbell's resignation. He further noted he does have two citizens that have expressed interest in the empty seat. There was a lot of discussion on the issue of not filling the seat because no one showed any interest during last month's election. There was also discussion held on the-need to fill the seat because of a council member having to miss meetings for an extended period of time and it was suggested to fill the vacancy for the 1 year period. Motion was made by Jeremiah Knight to leave the position vacant. Motion Failed due to lack of a second.

Motion was made by Mike Uram, seconded by Bruce Stoneberger to advertise and fill the vacant council seat.

VOTING YEA:

Bruce Stoneberger
Duane Layman
Mike Uram

VOTING NAY:

Jeremiah Knight

MOTION CARRIED.

After brief discussion, interviews for the vacancy was set for Wednesday, December 5th at 7:00 pm. at the town office.

Mr. Pettit inquired what they wanted to do about the Recreation Director vacancy, whether to advertise now for the vacancy or to hold off for a month. After some discussion the body decided to advertise in later December and January and hire in February. Councilman Layman inquire that we may want to send Shannon Freeze to be certified as a certified pool operator. Motion was made by Duane Layman, seconded by Jeremiah Knight to send Shannon to be certified. Passed Unanimously.

Mayor Knight inquired about how the renters at the cottages are doing paying their rent. The Mayor was advised one paid some today and the other is supposed to pay in a couple of days for several months in full. There was further discussion about this issue.

Mr. Pettit also noted our Public Works Department is losing Frank Good, who has decided to retire. We will need to advertise now so we can hire in January. Mr. Pettit noted he would like to move up Public Works Employee Josh Alger's hourly rate from \$9.60 to \$10.50. After a brief discussion, Motion was made by Duane Layman, seconded by Jeremiah Knight to increase Josh Alger to \$10.50 per hour. Passed Unanimously.

Mr. Pettit noted he has been contacted by the Pioneer Bank-reference to an upcoming meeting to be held on December 4th at the Stanley Fire Department. The Bank is looking at forming a Deerfield Estate property owners association and the Town was notified since we own a pump station within the subdivision. Mr. Pettit ~~advised~~ he would attend the meeting.

Mr. Pettit noted he has been contacted by the Deerfield Estate property owners having a meeting about subdivision guidelines. Mr. Pettit continued, since we own the pump stations, they would like for a representative of the town to attend the meeting on December 4th. Terry advised he would attend this meeting.

Terry advised the Mt. Carmel project went smoother than expected.

Town Manager Pettit reminded Council of Small Business Saturday, November 24th.

Terry advised Bonnie Barlow at Stanley Flower Shop made this year's Christmas Ornament and it has been sent to the State Capital.

Mr. Pettit noted the office basement had 3 inches of water during the last rain and it came in along the outside wall. There was discussion about this problem and it was noted we need to find a company that can fix this problem before we have mold problem again.

Terry also noted that work on the installation of the cameras on the town buildings and poles throughout East and West Main Street. They have been installed at the Little League Park and Hawksbill Park but are not on line yet.

Police Chief Dean is on vacation and his report was presented in writing. Councilman Stoneberger mentioned the dog near the post office was dangerous and nothing can be done about him unless he bites someone.

Councilman Uram inquired at 9:00 pm. how much longer does our Resource Officer have on his grant. Councilman Uram was advised he has 2 more years. Mr. Uram noted he would like to have a breakdown of what he does.

Councilman Uram presented his April 14, 2015 thru November 19, 2018 Water Leak Report. Councilman Uram noted there were 187 water leaks and 89% of them have been repaired. Mr. Uram advised when dealing with water leaks it would be helpful if the employees used the GPS on their phones. Mr. Pettit advised they pay for their phones and we couldn't ask them to do that. There was further discussion on water leak problems.

Town Manager Pettit noted we received word about water flooding a basement on East Main Street and ruining the carpet. Mr. Pettit noted he believes the water came from a water leak somewhere in the area on our side. Terry noted we have been in contact with our insurance about covering this damage and with Rural Water about helping us to find this leak.

Terry advised they continue to have problems with the lift station at Stonerun Park and Burner's Electric has repaired the outside light problems at the sewer plant.

Councilman Uram noted his Community Enhancement Award for this November – December is going back to a business, if no one objects, it is Louderback Implement Company. Council voted to award it to Louderback Implement.

Mayor Knight states it is time for New Business to be discussed.

Town Manager Pettit noted that the Christmas Dinner is scheduled Wednesday, December 19 at the Fire Department, gather at 6:00 pm, eat at 6:30 pm. Please let us know if you are attending, how many and if any children.

Terry also noted the need to discuss Christmas Bonuses and after some discussion Motion was made by Jeremiah Knight, seconded by Duane Layman that full time employees receive \$250.00 and part-time employees receive \$75.00 Christmas Bonus. Passed Unanimously.

There was discussion about the request from Lord Fairfax Community College request for a donation. Council all agreed in favor of donation and decided to add the donation in next fiscal year's budget.

Discussion was also held on the possibility of new fencing at the Ed Good Park, moving the sign and adding a Kiosk. No action was taken.

Mayor Knight asked where we were on the completion of the Personnel Handbook. Town Manager Pettit advised we were working on it when there was time.

Motion was made at 9:55 pm by Jeremiah Knight, seconded by Duane Layman to adjourn this meeting. Passed Unanimously.

Michael Knight, Mayor

Norma Cabbage, Clerk

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Continued Minutes 11/20/18

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Continued Minutes 11/20/18

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Michael Knight, Mayor

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