

REGULAR MEETING  
STANLEY TOWN OFFICE  
WEDNESDAY, DECEMBER 13, 2017, 7:30 pm.

Vice Mayor Bruce Stoneberger called the meeting to order at 7:37 pm., due to Mayor Knight being delayed. Council Members present at this meeting were as follows: Duane Layman, Jeremiah Knight, Mike Uram and Jason Campbell. Also present at this meeting were: Josh Knight the EDA Representative for the Town of Stanley, Gina Hilliard with the Luray/Page County Chamber of Commerce, Town Manager Terry Pettit, Treasurer Leon Stout and Police Chief Ryan Dean.

Vice Mayor Stoneberger gave the Invocation and Councilman Layman led the Pledge of Allegiance.

Vice Mayor Stoneberger inquired if there were any comments on the tentative Agenda presented for tonight's meeting. Town Manager Terry Pettit noted Josh Knight the town's EDA Representative needs to be added to the agenda. Motion was made by Duane Layman, seconded by Jeremiah Knight to adopt the Agenda as amended. Passed Unanimously.

Gina Hilliard was first to address the body, distributing packets to the body containing updates on what's been happening at the Chamber, statistics on new and existing members, visits, phone calls and web hits. Gina noted the Elf on a Shelf Campaign going on, new visitors guide coming out in March and having movie night again this year as well as the Muddler, which both were good events. Gina also touched on several other happenings at the Chamber.

Mayor Knight arrived at 7:50 pm.

Councilman Stoneberger inquired if the Chamber received any reports from VDOT on the improvements to the road and bridges done to Hwy 340 north of Luray, have there been more tourists traveling to our county. Gina noted they have not received any information from VDOT.

There was discussion about the Grand Opening of the Library in February and the dedication of the Bridge at the Ed Good Park.

Mayor Knight advised Mrs. Hilliard the Chamber Float was missed in our Christmas Parade this year. Gina advised they didn't have the staff time to get a float together. Mayor Knight stated he and this body wants to thank her along with the Chamber for all they do for the children. Gina thanked the Body and left the meeting at 8:00 pm.

Josh Knight the Town of Stanley's EDA Representative was next to address the Council noting Stephanie Lillard is no longer with the EDA, but her vacancy has been filled by Liz Lewis.

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Mr. Knight noted the EDA Board has changed their meetings to 1 time a month every 3<sup>rd</sup> Monday. Josh continued to note the board is working with the Tech Center on setting up an Industry Round Table Breakfast sometime in April or May 2018 to find out what type of workers do local businesses need and what different type of training would be required for their needs. There was no further discussion on this issue. Josh Knight noted the EDA wants to help business owners as well as try to attract new businesses to our area. Councilman Uram inquired about any type of funding for new businesses. Josh replied there is a program through the EDA with a low interest rate available to help businesses. Councilman Uram noted his concern over losing our pharmacy and with no public transportation available, especially for our seniors, how will they get their medication and other pharmaceutical needs. Councilman Uram continued with his concern over our population going down, we need to keep our people here. There was discussion about the concern about the empty building on main street. Josh Knight noted he was advised that Mr. Bryant's intention was to rent the building.

Town Manager Pettit advised he had been notified by the EDA that Josh Knight's term ends January 31<sup>st</sup>. Mr. Pettit noted Josh has agreed to stay on another term and did council wish to vote on having him serve. Motion was made by Duane Layman, seconded by Bruce Stoneberger that Josh Knight serve a 2<sup>nd</sup> term as the Town of Stanley's EDA Representative. Passed Unanimously.

Mayor Knight inquired if there were any questions or corrections to the minutes presented from the previous month's meeting. Mayor Knight noted the breakdown on Knott's Roofing for the Hawksbill cottage should be: Shingles - \$2700.00 & Rubber Roofing - \$1500.00 a total of 4200.00. The Filter Room - \$600.00. The Clerk noted she would make the changes. Motion was made by Mike Uram, seconded by Duane Layman to approve the minutes as amended. Passed Unanimously.

Mayor Knight inquired if there were any questions on the Paywarrant presented for this meeting. Questions are as follows:

Mayor Knight asked about Bill #27 (Clyde Jenkins - \$129.95) what happened to the wall. Terry Pettit noted the wall was hit while moving Greber's water meter and this was the cost to make the repairs.

Councilman Stoneberger inquired of Bill #71 (Water Reimbursement - \$515.25) why did we give them a refund. Councilman Stoneberger was advised it was a huge leak and there was no way they use enough water to use a credit up.

Councilman Knight inquired about Bill #94 (Stanley Auto - 841.24) was that for putting the transmission in Terry's vehicle. Town Manager Pettit advised it was for putting in the

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transmission, but also for a starter and towing.

Councilman Uram asked about Bill #57 (Hensil Good Paving - \$17, 500.00) how many repairs did he make. Treasurer Stout and Mr. Pettit advised it was at least 19 or more.

Mayor Knight inquired about Bill #165 (Becky Simmins Agency - \$300.00) this is for next year's Homecoming. Treasurer Stout noted yes it was, a deposit to hold the band.

Mayor Knight also inquired about Bill #135 (Lancaster Enterprises – 224.95) this is from this year's Labor Day Fest. Treasurer Stout advised it was when we moved it and it rained us out.

Motion was made by Jason Campbell, seconded by Jeremiah Knight to approve payment of the Paywarrant in the amount of \$309,669.87. Passed Unanimously.

The Financial/Treasurer Report was approved as presented in the amount of \$194,263.12.

Town Manager Pettit noted the Finance Committee, Treasurer Leon Stout and himself met before the meeting to discuss Christmas Bonuses. Mr. Pettit noted the Finance Committee came up with a formula which is as follows: 1 to 5 years - \$225.00, 5 to 10 years - \$250.00, 10 plus - \$275.00 and this is their recommendation. It was also noted it was \$775.00 more than last year. Motion was made by Duane Layman, seconded by Mike Uram to accept the recommendation. Passed Unanimously.

Councilman Knight noted he feels we should set Christmas Bonuses in November, so the employee can use it for the Holiday.

Town Manager Pettit presented the on-going projects part of his Administrative Report noting he had received an e-mail from Racey Engineering with a work schedule from Dinks Construction providing a starting date of December 14th on the Safe Route to School Grant Project.

Mr. Pettit also advised all the sample test results from Well #7 have been sent to the Virginia Department Health and we are waiting to hear from them.

Terry also advised the interior work of the library is almost complete and the Board has been having discussion on possible dates for the dedication. Mr. Pettit noted the library looks really nice and if anyone gets a chance they need to stop by.

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Town Manager Pettit also noted he had included a copy of the letter that was sent to Shenandoah National Park about the concerns over the proposed increase in entrance fees. Terry stated he had not heard anything from the park on this issue.

Terry noted he would like to thank Councilman Uram for his help with the Small Business Saturday, which went well.

Mr. Pettit noted the Christmas Parade was well attended and he had received many good compliments from the public and on the town's facebook.

Town Manager Pettit advised the body; the website is just about ready to go online, hopefully by the end of this week.

Mr. Pettit noted on the NO SMOKING ORDINANCE the town attorney advised we do need a designated area for tobacco users. Town Manager Pettit advised he enclosed a copy of the No Smoking Ordinance for Council to review and will discuss at the January meeting. Terry noted if everyone agrees we can adopt this ordinance at the meeting.

Terry also noted we received notice, Comcast is increasing rates for certain services and a copy of the letter was included in the packets. Councilman Uram would like to invite a representative to attend the meeting to discuss the increases.

Mr. Pettit noted the need to approve a Loan Resolution with USDA/Virginia Rural Development to allow Town Manager Terry Pettit to sign a Resolution allowing the Town of Stanley to obtain a Loan for the library and to purchase a firetruck. Motion was made by Jeremiah Knight, seconded by Duane Layman to allow Terry Pettit to sign the resolution. Passed Unanimously.

Chief Ryan Dean addressed the body noting they had 425 calls for November with 11 adults and 1 juvenile arrested.

Chief Dean stated they have been training with Southern Software for the last 3 days and it's a lot better than what we had before.

Chief Dean noted his department participated in Shop with a Cop on December 14<sup>th</sup>.

Council Uram and the Chief had several items to discuss one of which was Identify Theft, which the Chief explained is how the call came in but, not be what the call really turns out to be.

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Councilman Campbell inquired about the radio system and Chief Dean advised the system was never designed to be used the way it is being used. There was much discussion on this issue and where and how the radios would be funded.

Recreation Director Chuck Short arrived at the meeting at 9:20 pm.

It was also noted Bellarissa's has been served with an eviction notice as well as they are behind on meals tax. Council advised to proceed with the process to collect the taxes.

Chief Dean thanked the body and left the meeting at 9:30 pm.

Recreation Director Short thanked Councilman Uram for taking care of the Veteran's Day Ceremony due to a family medical emergency.

Chuck advised he has already received 3 calls from hall renters voicing their concern about the No Smoking Ban. Mr. Short's opinion is, this will hurt our hall rentals and he is really concerned.

Recreation Director Short also advised the cabins at Hawksbill are ready to rent as soon as Knott's can finish the roof on Creekside Cottage. Chuck advised he believes Mr. Knott must be waiting on the weather.

Mr. Short noted we have had to have our gas heater worked on 3 times and had all the shut-off valves fixed on all of them. Chuck advised he hopes everything is fixed and working, because of rentals and the weather.

Chuck noted he was only able to get 31 men to sign up to play basketball and had some complications losing 2 to injuries but was able to pick up 1 to have the league. Mr. Short noted he had problems getting referees for the games which has always been a problem. Chuck advised the men's league should run through mid-January.

Councilman Stoneberger stated that anyone renting the cottages must put the electric bill in their name when they move in.

Councilman Stoneberger also noted seeing the pool covered and inquired about what happened with the leak. Chuck noted the leaves fell and weather started setting in before we found the problem. Chuck advised he has someone coming to plug the returns, so we won't lose a lot of water.

There was discussion about completion of the bridge at the Ed Good Park and ready to

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be open but, waiting until spring for the dedication.

Motion was made at 9:50 pm by Jason Campbell, seconded by Duane Layman that the Town Council Convene in a Closed Meeting for the discussion of Personnel Matter, as authorized by Virginia Code 2.2-311 Subsection A 1.

Mayor Knight calls for a Roll Call Vote:

**VOTING YEA:**

Bruce Stoneberger  
Duane Layman  
Jeremiah Knight  
Mike Uram  
Jason Campbell

**VOTING NAY:**

None

MOTION CARRIED.

Motion was made at 10:35 pm. by Jason Campbell, seconded by Duane Layman that the Town Council leave the Closed Meeting and return to Open Meeting. Passed Unanimously.

Mayor Knight states Council is now in Open Meeting.

Motion was made at 10 :36 by Jason Campbell, seconded by Duane Layman to Adopt a Resolution to Certify a Closed Meeting; the Meeting was held for the purposes allowed under the Virginia Freedom of Information Act that while in the Closed Meeting, only those matters identified in the Motion to hold a Closed Meeting were discussed.

Mayor Knight calls for a Roll Call Vote:

**VOTING YEA:**

Bruce Stoneberger  
Duane Layman  
Jeremiah Knight  
Mike Uram  
Jason Campbell

**VOTING NAY:**

None

MOTION CARRIED.

Motion was made by Jeremiah Knight, seconded by Duane Layman to accept Recreation Director Chuck Short decision to retire on March 31<sup>st</sup>, 2018 from the Town of Stanley. Passed Unanimously.

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Town Manager Pettit advised the Judy Lane Extended project is complete with 2 new water connections.

Terry Pettit noted we have seen an increase in income from the new reading system from \$20,000.00 to \$30,000.00 which is making our payment and still a little profit.

It was noted we need to put funds in the CIP Account for new water line projects.

Mr. Pettit noted he is getting an intern from JMU and he will be helping him GIS our water meter system.

Mike Uram gave his water leak summary noting we 20 leaks not repaired.

Mr. Pettit noted S.V.E.C. will start to remove the old poles from Main Street.

Mr. Pettit noted we have a violation of an electric fence between property lines because of neighbors arguing over sewer lines. Mr. Pettit noted he will take care of this situation Thursday because this is not allowed in the town.

Town Manager Pettit also noted the need to approve the Holiday Schedule which is as follows:

**Closed**

Friday, December 22<sup>nd</sup> - after 12:00 noon

Monday, December 25<sup>th</sup> - Christmas Day

Tuesday, December 26<sup>th</sup> - Day after Christmas

Monday, January 1<sup>st</sup> - New Year's Day

There was brief discussion and reminders when Motion was made by Jason Campbell at 11:02 pm. to adjourn, seconded by Duane Layman. Passed Unanimously.

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Michael Knight, Mayor

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Norma Cabbage, Clerk

