

**REGULAR MEETING**  
**STANLEY TOWN OFFICE**  
**WEDNESDAY, FEBRUARY 21, 2018, 7:30 pm.**

Mayor Knight called the meeting to order with the following Council Members in attendance: Bruce Stoneberger, Duane Layman, Jeremiah Knight, Mike Uram and Jason Campbell. Others attending this meeting were as follows: Greg Foltz, Dana Knight, Isaac Lonas and mother Judy, Town Manager Terry Pettit, Treasurer Leon Stout, Police Chief Ryan Dean.

Mayor Knight gave the Invocation and Councilman Stoneberger led the Pledge of Allegiance.

Mayor Knight inquired if there were any additions or changes to the tentative agenda as presented for tonight's meeting. There being none, Motion was made by Mike Uram, seconded by Duane Layman. Passed Unanimously.

Greg Foltz was first to address the Council, thanking them for allowing them the opportunity to come to the town parking lot to serve his product. Mr. Foltz noted they did well for their 1<sup>st</sup> year and were even able to attend several fall and winter events with 8,000 to 10,000 persons attending. Mr. Foltz continued that he appreciated the town working with him and that last year was a learning experience for him and he did set-up at all three towns and all charged him different amounts. Greg continued noting would the town consider charging him for a Business License and sales tax as he paid last year, also stating he feels the \$500.00 fee was more than anyone else charged him. There was discussion on this issue and Councilman Uram noted he feels we need to work with any new business because we do not have many businesses. Mr. Foltz was asked if he knew how much he paid in sales tax last year to the town. Greg stated he thinks it was somewhere between \$500 to \$600 dollars. There were several questions from the body to Mr. Foltz about the charges from the various other towns which range between \$30 - \$35 dollars for the business license plus sales tax. Mayor Knight advised this would be discussed later and he would be notified of their decision. Greg stated he would like to know before March 12<sup>th</sup> and he was advised it should be before that date. Mr. Foltz thanked the Council and left the meeting at 7:50 pm.

Town Manager Terry Pettit advised next on the agenda was Isaac Lonas accompanied by his mother Judy and he was here to ask if he could come back to the Ed Good Park. Isaac further stated he had been served with a No Trespassing Notice for underage smoking at the park. Isaac said he had learned his lesson and would not smoke on town property ever again if he is allowed back. There was some discussion between Isaac, his mother and Council over several issues. Motion was made by Jason Campbell, seconded by Jeremiah Knight to remove the No Trespassing Notice and allow Isaac Lonas back on town property. Council also advised Isaac if he receives another notice he will be banned forever from any town property. Isaac thanked the Council and left the meeting.

Dana Knight was next to speak to Council noting she was in the parking lot where the Social Services Building is located waiting to pick up her daughter from 4-H Club Meeting and there were boys on bikes and skateboards all over the parking lot. Dana also noted there were

boys across the street at the gas station playing with a basketball which got away from them and went out in the street and the boy went after it. Mrs. Knight stated she had some interaction with the boys and inquired if this type of activity has been reported before. Council advised Mrs. Knight we have had lots of problems with youth in many different areas of the town. Dana stated they should not be in these areas and suggested more police patrolling or signs posted, she knows that has got to be something done about this problem. The officers move them from one place to the other. Mayor Knight noted there must be a section in the Town Code that address this problem. We could also have the Chief touch base with the County to see how they handle this type of situation. It was suggested the possibility of serving no trespassing notices on the juvenile and parent. There was brief discussion between Council and Mrs. Knight about this letter. Mrs. Knight thanked the body and left at 8:10 pm.

Mayor Michael Knight inquired if there were corrections or additions to the minutes presented from the previous month's meeting in writing. There being none, Motion was made by Jeremiah Knight, seconded by Jason Campbell to approve the minutes as presented. Passed Unanimously.

Mayor Knight inquired if there were any additions or corrections to the minutes to the from the Work Session from the previous month's meeting as presented in writing. There being none, Motion was made by Duane Layman, seconded by Bruce Stoneberger. Passed Unanimously.

The Financial Statement, accompanying note, Monthly Paywarrant and the Treasurer Report were presented. Mayor Knight inquired if there were any questions on the Paywarrant and they are as follows:

Mayor Knight inquired about Bill #1 (Heartland Payments - \$331.43) have we gotten the new machine. Treasurer Stout noted no we have not received the new machine, but they did reimburse the \$300.00 they had charged us from last month.

Councilman Stoneberger asked about Bill #38 (Visa - Water Testing - \$546.75) what was this for. Leon noted it was regular water testing.

Councilman Uram asked about Bill #37 (Visa – Hawksbill Park Cottage Repairs - \$35.72) what did he get. Mr. Stout noted he wasn't sure.

Town Manager Terry Pettit noted Bill #20 (DMV – Drivers License checks for Insurance – \$135.00) that any employee that drives a town vehicle we are required to run DMV checks.

Councilman Campbell inquired about Bill# 40 (Homecoming Reimbursed - \$283.72) when is that reimbursement going to happen. Treasurer Stout advised it happened this month and showed pointed out the location of the reimbursement on the paywarrant.

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Councilman Uram inquired about Bill# 54 (Breeden's Auto – Bucket Truck Batteries - \$327.90) how many batteries does this take. Terry Pettit noted he was sure it was at least two.

Councilman Knight asked about Bill# 52 (Steve Mauck Excavating - \$425.00 – Library Maintenance). Terry Pettit advised he had to move sidewalk out of the way.

Councilman Layman asked about Bill# 69 (Page Coop - \$68.76 – Hawksbill - Cottage Repairs) Mr. Stout noted he doesn't list exactly what the repair was.

Councilman Uram inquired about Bill# 58 (Breeden's Auto – Army Truck Maintenance – \$363.60) what was done to the army truck. Treasurer Stout noted it was also for batteries.

Mayor Knight asked about Bill# 74 (Southern Software – Citipak Support Agreement - \$4,497.00). Leon noted it was our service contract agreement for our software program.

Councilman Knight questioned Bill# 92 (SVEC – Cottage Electric – \$300.23) is that for one cottage. Mr. Stout noted it was for both cottages for one month.

Councilman Layman asked about Bill# 135 (SVEC – Pool & Shelter - \$434.86) does this include the hall. Treasurer Stout noted it does indeed include the hall.

Mayor Knight inquired about Bill# 95 (Railroad Management - \$485.00) we have lines on their property? Terry Pettit noted we do have water and sewer lines on their property.

Councilman Campbell asked about Bill#154 (Basketball Referees - \$260.00) who refereed and how many games did they call. Leon Stout noted the referee was Michael Jenkins, but he doesn't know how many games.

Mayor Knight advised he needs a motion to approve the Paywarrant for payment. Motion was made by Duane Layman, seconded by Jason Campbell to approve payment for the Paywarrant in the amount of \$153,743.04. Passed Unanimously.

Town Manager Pettit began to present his Administrative Report at 8:30 pm. noting the speed limits signs are up and running and he has had a lot of compliments on them. Mr. Pettit noted there is funding left for improving the crosswalk markings.

Mr. Pettit continued the Library Addition Dedication is planned for Saturday, March 3<sup>rd</sup>, at 2:00 pm. and he hopes everyone will be able to come by for a while. Terry also noted the town has a section in the old part of the library and we need to discuss what we want to put there.

Town Manager Pettit noted the new website is online and looks a lot better than the previous one. Mr. Pettit noted Leon worked hard on this project and done a really good job.

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Mr. Pettit noted we do have a draft of the ordinance proposed for No Trespassing and Fire Lane proposed ordinance. Council had brief discussion on these two ordinances with a Motion made by Duane Layman, seconded by Bruce Stoneberger to adopt the new NO TRESPASSING Ordinance. Passed Unanimously.

Motion was made by Jeremiah Knight, seconded by Duane Layman for the police department to enforce the No Parking in FIRE LANES. Passed Unanimously.

Terry noted Council wants to discuss the changes in the town's current vacation/sick leave policy that are recommended. Councilman Campbell proposes: Vacation can only be used in 4 or 8 hr. increments; regular employees are required to give 2 weeks' notice to receive eligible unused vacation when leaving town's employment and 30-days' notice for department heads before leaving. Councilman Campbell noted there will be more changes to follow.

Town Manager Pettit advised there is a new road name request off Honeyville Avenue; Walter and Sharon Lucas purchased land and are preparing to construct several houses. They have built a road to the site and requesting the name be Posie Lane, but Council needs to approve the name. After short discussion Motion was made by Jeremiah Knight, seconded by Bruce Stoneberger to accept the name request. Passed Unanimously.

At 8: 55 pm. Police Chief Ryan Dean addressed the body noting as they could see the difference in the report from the new system compared to the old one.

Chief Dean noted his department had a total of 511 calls, self-initiated calls 419 and 11 Citations.

Chief Dean advised his department had put in for a \$50,000.00, no match grant with \$12,000.00 for tasers and \$38,000.00 for a mobile command computer.

There was discussion about our resource officer doing well at the school and it was also noted Shenandoah does not have a SRO.

Town Manager Pettit noted this body needs to decide what they want to put in the section the Library has given to the town. After some discussion they thought it may be better if a couple of Councilmen would volunteer to take on this project or the Mayor appoint two. Councilmen Uram and Stoneberger advised they would help with this effort.

Mayor Knight ask if an officer would stop by the Library sometime during the day and especially in the evening close to closing time, there are times where people are hanging around and it would be a nice gesture.

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Mr. Pettit said Luray High School, Page County GIS Department and our public works department have started obtaining latitude and longitude for all our water meters. Terry noted the project would take about 2 months and there will be no cost to the town.

Town Manager Terry Pettit noted the County Recreation Department would like to use the Ed Good Park on Saturday, June 16<sup>th</sup> to hold a cornhole tournament for a “Small Saturday Event”. Terry noted he said it was a lot of interest in cornhole and feels it will do well. Council expressed that the County’s Recreation Department runs Luray’s events and most of them are held in Luray not Stanley.

Mr. Pettit also noted Ben Zimmerman with the Luray Soccer Club is requesting to use the ballfield on Park Road, as he did last year, for soccer practice. Terry advised almost half of the kids on the teams are from Stanley and he would only need to use the lights until the time changes.

Council inquired about how basketball was going and Councilmen Campbell and Knight advised everything was going OK.

Terry advised licensed wastewater operators are required to have CE (Continuing Education) hours to renew their license. Virginia Rural Water Association offers the classes and Forrest needs 4 hrs. but the closest one is in Wythe County. Mr. Pettit advised we may be able to hold the training at the fire department in the spring if Council agrees. Council advised to proceed.

Mayor Knight inquired about Chuck’s town vehicle. Town Manager Pettit noted he was told by him it had been cleaned out and he was taking it to Stanley Auto for repairs.

Terry also advised he included in the packets a letter from PCHS After Prom Committee about a donation. Mr. Pettit noted Council usually donates individually to this request. Councilman Uram noted PACA gave donations to both schools for these events.

Town Manager Pettit noted under New Business, March Council Meeting will be on the 14<sup>th</sup> at 7: 30 pm., the Joint Meeting with Shenandoah and Luray will be on March 21<sup>st</sup> at 7:00 pm. at the Stanley Fire Department. Terry noted he found information from the past meeting of this type and the agenda, so he can get an idea of how it went. There was further discussion on this meeting and that they would allow each town 20 minutes to speak.

At 9:50 pm. Mike Uram went over his water report noting several changes he made. Councilman Uram noting the locations of the leaks, the amount of water lost from the leak, how long has been leaking and numerous other statistics dealing with water leaks.

Councilman Uram noted he will be having a Water & Sewer Committee Meeting in

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March and it will be open to everyone.

Councilman Uram also discussed Movie Night for Stanley which is Friday, August 3<sup>rd</sup>, with a rain date on Saturday, August 4<sup>th</sup> with Coco the movie chosen.

Councilman Uram had several interesting bits of information which he shared with the body.

Councilman Knight inquired about the reduced tap fees for duplexes and why do we allow them this kind of discount. Mr. Pettit advised we make only 1 tap, then that is separated between 2 meters. There was further discussion with Town Manager Pettit noting we would check with Shenandoah and Luray to see how they charge for this type of tap and let Council know.

Motion was made by Jason Campbell at 10:27 pm., seconded by Duane Layman that the Town Council Convene in a Closed Meeting for the discussion of Personnel Matters, as authorized by Virginia Code 2.2-311 Subsection A1.

Mayor Knight call for a Roll Call Vote:

**VOTING YEA:**

Bruce Stoneberger  
Duane Layman  
Jeremiah Knight  
Mike Uram  
Jason Campbell

**VOTING NAY:**

None

MOTION CARRIED.

Motion was made at 10:41 pm. by Jason Campbell, seconded by Duane Layman that the Town Council leave the Closed Meeting and return to Open Meeting. Passed Unanimously.

Mayor Knight states Council is in Open Meeting.

Motion is made by Jason Campbell, seconded by Duane Layman to Adopt a Resolution to Certify a Closed Meeting; the meeting was held for the purposes allowed under the Virginia Freedom of Information Act that while in the Closed Meeting, only those matters identified in the Motion was discussed.

Mayor Knight calls for a Roll Call Vote:

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**VOTING YEAS:**

Bruce Stoneberger  
Duane Layman  
Jeremiah Knight  
Mike Uram  
Jason Campbell

**VOTING NAY:**

None

MOTION CARRIED.

Action Taken:

Mayor Knight noted it is the decision of this body to hire Morgan Housden as the new Parks and Recreation Director with a starting salary of \$36,000.00, with a 6-month evaluation with a \$1000.00-year increase. Motion was made by Jeremiah Knight, seconded by Duane Layman to this hiring.

**Voting Yea:**

Bruce Stoneberger  
Duane Layman  
Jeremiah Knight  
Mike Uram

**Voting Nay:**

Jason Campbell

Motion Passed: 4 to 1 Vote

Motion was made by Jason Campbell, seconded by Jeremiah Knight to adjourn the meeting at 10:45 pm. Passed Unanimously.

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Michael Knight, Mayor

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Norma Cabbage, Clerk