

REGULAR MEETING

STANLEY TOWN OFFICE

WEDNESDAY, JANUARY 10, 2018, 7:30 pm.

Mayor Knight called the meeting to order at 7:30 pm. with the following Council Members in attendance: Bruce Stoneberger, Jeremiah Knight, Mike Uram and Jason Campbell. Others attending this meeting were as follows: Town Manager Terry Pettit, Police Chief Ryan Dean, Treasurer Leon Stout, Chris Montgomery with YNBP & Company, Georgia Duncan, PCHS Seniors Alex Randall and Justin Kite.

Mayor Knight gave the Invocation and Councilman Stoneberger led the Pledge of Allegiance.

Mayor Knight inquired if there were any additions or corrections to the tentative agenda. Mayor Knight noted the need to add Closed Meeting for Personnel Matters and under New Business add the Mayors list. Motion was made by Jason Campbell, seconded by Jeremiah Knight to accept the Agenda as amended. Passed Unanimously.

Town Manager Terry Pettit noted he wants the minutes to reflect Councilman Duane Layman was absent due to illness.

Andre Miller arrived at the meeting at 7:38 pm.

Andre Miller a Resource Specialist with the Department of Veterans Services was first to address the Council. Andre noted his job is to help take care of all veterans, young and old, through this area which stretches from Harrisonburg to Fredericksburg and Arlington. He will also help with housing, food, behavioral problems, drugs, alcohol abuse and just about any way possible. Mr. Miller notes many young veterans don't think about needing help at the time of their release and we need to get the word out to them that we are here to help. Andre noted one of the biggest problems for this area is transportation and he is working to try make that better. Mr. Miller noted if anyone knows of anyone interested in driving a van, have them get in touch with him. There was much discussion on this issue and Andre thanked the Body for giving him this time and left the meeting at 7:57 pm.

Chris Montgomery, one of our auditors, addressed the body noting the numbers looked good for this year. Mr. Montgomery advised this year the audit showed a good bit of growth which is better than last year where things were flat. Chris went over a few numbers from the report and that assets exceeded the liabilities and overall it was very positive. Mr. Montgomery thanked the body and advised if there were any questions feel free to call him and left at 8:23 pm.

Mayor Knight inquired if there were any corrections or additions to the minutes from the previous month's meeting as presented in writing. Councilman Uram noted a typo on pg. 1,

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1st paragraph, second line the line should read "being delayed". The Clerk advised the correction will be made. Motion was made by Jeremiah Knight, seconded by Mike Uram to approve the minutes as corrected. Passed Unanimously.

The Financial Statement, accompanying note and Monthly Paywarrant were presented. Mayor Knight inquired if there were any questions. Questions were as follows:

Mayor Knight inquired about Bill #28 (Norfolk Railway Co. – \$970.00) Town Manager Pettit noted because 2 water lines and 1 sewer line run across property they own, and this is the renewal cost for the permit covering this.

Mayor Knight inquired about Bill #35 (Valley Equipment Company –\$641.04) what was wrong with the excavator. Terry advised the hydraulic hose had to be replaced which was not covered under the warranty.

Councilman Knight asked about Bill # 42 (Snap on Tools – \$484.33) what did we get from them. Treasurer Stout noted it was for a battery impact wrench.

Councilman Uram asked about Bill # 43 (A-Team Construction - \$30,800.00) this was not the actual price he had stated when they began. Town Manager Pettit advised that was the cost for the job, but it was before they hit all the rock.

Mayor Knight inquired about Bill #39 (Dink's Construction - \$19,953.20) what was this. Mr. Pettit noted this was just for the signs for the Safe Route to School Grant.

Mayor Knight asked about Bill #53 (Overhead Door Company - \$195.00) what was wrong with the door. Mr. Pettit noted the door wouldn't go all the way down.

Councilman Uram inquired why Bill # 70 (Heartland Payments – \$623.57) was so high this month. Treasurer Stout advised they were charging us \$300.00 because we have not changed to a Chip Reader, but we are starting the process on the credit card machine.

Councilman Uram also inquired about Bill # 136 (James Turner - \$694.48) what heater was repaired. There was some discussion on which of the heaters was repaired at the Hawksbill Park.

It was noted Bill #'s 154, 155 & 156 (Recreation, revenue and expenses) are correct but #'s 158, 159 & 160 were repeated in error under Homecoming.

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Mayor Knight inquired about Bill #168 (The Worx - \$1,250.00) was there a signed contract for a band for this year's Homecoming and Treasurer Stout noted he was advised they did have one.

Councilman Stoneberger inquired if Bill #69 (Christmas Lights Awards - \$100.00) he was advised he won something and wanted whatever the amount was donated back to the Library.

Mayor Knight advised he needs a motion to approve the Paywarrant. Motion was made by Jeremiah Knight, seconded by Jason Campbell to approve payment in the amount of \$218,686.09. Passed Unanimously.

The Financial Statement and accompanying note were approved as presented.

Town Manager Pettit at 8:37 pm. spoke on the projects that are ongoing noting the contractor for the Safe Route to School Grant has not been working due to the cold weather.

Terry also noted the library is almost finished and is planning to reopen around the first of February. Mr. Pettit suggested if Council had not seen the new addition they need to stop by, it is really nice. Terry noted there will be grand opening later most likely in the spring.

Mr. Pettit noted there are a few more items that need to be added and the new website will be ready to go on line. Terry stated it looks very good.

Town Manager Terry Pettit advised copies of the non-smoking ordinance was included in their packets which includes a designated area for smoking. Mr. Pettit noted if Council agrees we can adopt this ordinance tonight. After a brief discussion Motion was made by Jason Campbell, seconded by Jeremiah Knight to adopt the Non-Smoking Ordinance. Passed Unanimously.

Terry also noted it was brought up about the possibility of resuming joint meetings again and he spoke with Juanita Roudabush with the Town of Shenandoah and she said March would suit them. Terry advised we would host the first meeting and it will be held at the fire department. Terry noted he would contact the others and set up a date for this meeting.

Town Manager Terry Pettit noted he would be getting 2 seniors that will help to GIS the town's water meter system.

Police Chief Ryan Dean addressed the Council advising the department had 425 calls last month with 15 Adult arrest and 2 juveniles. Chief Dean noted his department also received numerous animal complaints due to the cold weather. The Chief also stated his department ran

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1300 more calls last year than the previous year.

Chief Dean noted the new software is up and running and seems to be doing a good job. The Police Chief noted reports for next month will look different.

Chief Ryan Dean noted Officer Puffinburger seems to be working out well at the school and when school is off he works with the department. Chief Dean stated he was available for questions if there are any.

Town Manager Pettit noted the public works crew have had a rough week to 10 days with frozen water meters and frozen lines. Mr. Pettit noted the last time he remembered it being like this was back in the 1980's. Terry continued they found a water line on Montana Lane and we are going to hire a contractor to repair this because it has to go deeper in the ground, so this won't happen again. Town Manager Pettit noted the guys had so many calls.

Georgia Duncan whom was in attendance, advised she wanted to Thank Terry and his men for fixing the water leak on Aylor Grubbs late into the night during that very cold weather.

Terry also noted he had been working to complete the paperwork to renew the wastewater permit for the Hawksbill Recreation Park.

The Town Manager also noted the Parks and Recreation Director job will be in this week's paper and after that I will also place it on the town's facebook page. Mr. Pettit also advised once the website is up I will put it on there. There was some discussion on different sites and places to advertise for this job opening. After some discussion Council decided to wait to see what response they get from the sources we are using before proceeding any farther.

Terry also noted the notice for the boys' basketball league was in our local paper and the dates are incorrect, the dates should have been 1/17/18 and 1/22/18. Mr. Pettit noted he would talk to Chuck to find out how he wanted to handle this issue.

There was discussion on what type of advertising, with whom and how to get the most for our money.

Councilman Jason Campbell noted the Recreation Committee discussed doing something for Chuck for his years of service to the town. Council agreed with this and they would discuss the details later.

Mr. Pettit noted it was time to begin working on this years' budget and after brief discussion, a workshop was scheduled for Wednesday, February 7th at the town office and to

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move the council meeting to February 21st.

Mayor Knight noted it was time for New Business to be discussed at 9:20 pm.

Police Chief Dean left the meeting at 9:24 pm.

Councilman Uram discussed his water report and the water leak update noting he had received complaints from Judy Lane about a board for kids to walk on to get to bus because of water leak. Councilman Uram discussed several other water issues.

Councilman Uram also presented the Unemployment Report noting he is very concerned about another business getting ready to close here in town. Mr. Uram feels we need to form a Business Committee to try to get businesses in our town and to help keep them here.

Councilman Uram mentioned the Comprehensive Plan and does it include TOT Funding.

Councilman Uram feels we need to proceed with a feasibility study for the campground at the Hawksbill Park.

Councilman Uram also discussed the condition of the trees at the Ed Good Park and a possible solution. Mr. Uram also suggested a tree board, tree care ordinance and an Arbor Day Ceremony.

Mayor Knight noted he wants the hours of operation posted on the town office front door. Mayor Knight also noted he wanted the body to review the vacation policy and do individual personal evaluations.

Motion was made by Jason Campbell at 9:55 pm., seconded by Jeremiah Knight that the Town Council Convene in a Closed Meeting for the discussion of Personnel Matter, as authorized by Virginia Code 2.2-311 Subsection A 1.

Mayor Knight calls for a Roll Call Vote:

VOTING YEA:

Bruce Stoneberger
Jeremiah Knight
Mike Uram
Jason Campbell

VOTING NAY:

None

Absent: Duane Layman

MOTION CARRIED.

Motion was made at 10:26 pm. by Jason Campbell, seconded by Jeremiah Knight that the Town Council leave the Closed Meeting and return to Open Meeting. Passed Unanimously.

Mayor Knight states Council is in Open Meeting.

Motion was made at 10:27 pm by Jason Campbell, seconded by Jeremiah Knight to Adopt A Resolution to Certify a Closed Meeting; the meeting was held for the purposes allowed under the Virginia Freedom of Information Act that while in the Closed Meeting, only those matters identified in the Motion to hold a Closed Meeting was discussed.

Mayor Knight call for a Roll Call Vote:

VOTING YEA:

Bruce Stoneberger
Jeremiah Knight
Mike Uram
Jason Campbell

VOTING NAY:

None

Absent: Duane Layman

MOTION CARRIED.

No action was taken because of this meeting.

Motion was made by Bruce Stoneberger at 10:30 pm., seconded by Jason Campbell to adjourn this meeting. Passed Unanimously.

Michael Knight, Mayor

Norma Cubbage, Clerk

