

**REGULAR MEETING**  
**STANLEY TOWN OFFICE**  
**WEDNESDAY, SEPTEMBER 13, 2017, 7:30 pm.**

Mayor Knight called the meeting to order with all Council Members in attendance which are as follows: Bruce Stoneberger, Duane Layman, Jeremiah Knight, Mike Uram and Jason Campbell. Also attending this meeting were: Town Manager Terry Pettit, Police Chief Ryan Dean, Treasurer Leon Stout, Cliff & Lauren Thomas along with their infant son, Kathy Smith, Georgia Duncan and 4 PCHS Students.

Mayor Knight gave the Invocation and Councilman Stoneberger led the Pledge of Allegiance.

Mayor Knight asked if there was any Public Comment on the tentative Agenda proposed for tonight's meeting. Councilman Uram noted he needs time to discuss the Community Enhancement Award. Mayor Knight said that can be discussed under new business. Motion was made by Duane Layman, seconded by Jeremiah Knight to adopt the Agenda as amended. Passed Unanimously.

The first presentation was from Cliff Thomas owner of H2ecO Mobile Pressure Washing LLC. inquiring about the possibility of allowing him to wash vehicles at the Ed Good Park in the parking lot on the same night along with Mattie's Soft Serve. Mr. Thomas advised his cleaning solution is all bio-degradable materials so that it will not harm anything. Mr. Thomas noted he would offer 3 different packages with prices from \$18.00, \$24.00 and \$32.00. Cliff stated he would park wherever the body advises as long he has access to a spigot and meter to keep track of the water used and other fees can be easily worked out. Councilman Uram noted his concern with the run-off from the vehicles into our ground and what problems this could cause on down the road and the mess from the washing in the lot, who would be responsible for keeping clean. Councilman Uram noted he was also worried about the winter with all the chemicals and salt coming off the vehicles and onto our parking lot. Cliff was asked how many times a week he was planning to wash vehicles and his reply was now only once to see how it takes off and later maybe 2 times. There was little more discussion with Mayor Knight advising this issue would be discussed further and he would be advised of their decision.

At 7:45 pm. the next presenter, Kathy Smith, addressed the body noting she had lived in Stanley about 13 yrs. She was here to complain about the water leaks on Honeyville Road, why are employees allowed to drive vehicles home, eat on the clock at 9:00 pm in morning and even have been seen at yard sales. Mrs. Smith continued why doesn't the street sweeper spray water when being used and when they use the weed-eater they throw rocks in every direction even into people's houses. Mrs. Smith also ask office personnel for the Mayor's phone number to call him and was told she could not give out his number. Kathy Smith stated she thought there was a leash law for dogs and one for barking dogs.

Mayor Knight thanked Mrs. Smith for coming to the meeting and assured her that all her concerns will be addressed. Mayor Knight gave her his phone number and advised her to call if

there is the need. Mayor Knight advised she will be hearing from the town about these concerns very soon.

Mayor Knight asked if there were any additions or changes to the minutes from the previous month's meeting as presented in writing. Councilman Uram advised on pg. 5, second paragraph the word should be "learn" not leave, Mayor Knight advised a typo on pg. 4 eighth paragraph last name should be "Fisher" not Dorraugh. Councilman Campbell noted on pg. 6, eighth paragraph the vote was recorded wrong it was not unanimous it was 3 Ayes, 2 Nays. The Clerk advised she would correct the errors. Motion was made by Mike Uram, seconded by Jason Campbell to approve the minutes as amended. Passed Unanimously.

The Treasurer's /Financial Statement was presented.

Councilman Campbell inquired about the Homecoming and CIP C.D.'s that are coming to term. Treasurer Stout advised they would roll over for another term.

The Paywarrant was next to be discussed by Council with the following inquiries:

Councilman Knight asked about Bills #40 (Joshua Alger - \$150.00) #42 (Rodney Wilson - \$105.29) #43 (Keith Griffith - \$32.54) the town buys boots and pants for employees. Treasurer Stout noted employees get 1 pair of boots per year and we buy jeans

Councilman Uram inquired about Bill #20 (Visa - \$862.41 - Website/Email Renewal for 3 Years) what is this. Mr. Pettit and Leon advised it is to keep our email name (Town of Stanley for 3 more years).

Councilman Uram questioned Bills #23 (Visa - \$887.84 - Homecoming Expense/Transferred Money) #24 (Visa - \$243.67 - Pool Expense/Transferred Money). Treasurer Stout noted this is where the Homecoming and Hawksbill bought things with the Town's credit card and paid it back. Councilman Uram inquired if there was only 1 credit card and was advised he was correct.

Councilman Uram asked about Bill #66 (Louderback Implement - \$631.65 - Mower repairs and supplies) Leon Stout advised at Louderback's it was general maintenance on 3 mowers and the weed-eaters.

Councilman Uram also inquired of Bill #69 (Red Bud Supply - \$419.00 - Traffic Cones) how many traffic cones did we get. Treasurer Stout noted we got 25 cones.

Councilman Uram questioned Bill #75 (Library Addition Equipment - \$20,367.25). Leon and Terry advised it was for items purchased for the inside of the Library.

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Councilman Layman inquired about Bill #88 (John Deere Financial – \$301.74) what was purchased? Mr. Stout noted it was for grass and weed killer.

Councilman Uram asked about Bill #82 (Hensil Good - \$2,600.00) how many spots were repaired for this money. The Treasurer noted 6 spots were repaired. Terry Pettit noted they charge for the size of the repair and VDOT's requirements have changed.

Councilman Knight inquired of Bill #111 (Breedens' Auto - \$296.54 - Army Pick-up repair.) Leon noted the replaced the drive shaft and transfer case it was noted this vehicle was from Army Surplus and we paid nothing for it.

Councilman Uram asked about Bill #118 (DEQ - \$2,721.00) what is this permit. Mr. Pettit and Leon Stout noted it allows us to discharge sewer at the Hawksbill Park.

Mayor Knight inquired about Bill #120 (Dale's Engineering - \$90.00) is this the same truck that was at Breedens'. Treasurer Stout noted they cut the drive shaft to make it work in the truck.

Councilman Uram asked about Bills #136 (Costco - \$185.48 – Concession) and #137 (Food Lion - \$41.13 - Concession) why two different places. Leon Stout noted he buys in bulk at Costco and at Food Lion he usually purchases hot dogs and buns.

Councilman Layman inquired about Bill #144 (Lowe's - \$53.59 – Pool repairs) what was repaired. Mr. Stout noted nothing special just various little things.

Mayor Knight asked about Bill #146 (DEQ - \$3,700.00 – Permit). Mr. Pettit noted this also is a renewal permit that allows us to discharge sewer at the plant.

Councilman Knight questioned Bills #170 (James Turner – \$223.50 - Fryer Repair) and #174 (Veteran Heating and Air - \$625.00 – Fryer Repair) he thought Mark Stroupe said everything was in great condition. Leon noted these were to fix the regulator on the fryer.

Mayor Knight inquired about the bill from Page News and Courier and how much it cost for the Labor Day Fest. Mr. Stout noted we wouldn't get that bill until next month.

Motion was made by Duane Layman, seconded by Jason Campbell that the Paywarrant totaling \$199,198.44 be paid. Passed Unanimously.

Motion was made by Jeremiah Knight, seconded Bruce Stoneberger to accept the Financial Statement with attachments as presented. Passed Unanimously.

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Town Manager Pettit presented his Administrative Report at 8:20 pm. noting that an inspector will be appointed by Friday to the Safe Route to School Grant and it should be finished in a few weeks.

Terry noted on the tree issue that surveying was completed and found the tree is on town property and he has contacted someone that will be removing it.

Mr. Pettit noted the dedication for the Blue Ridge Heritage Project will be Sunday, September 17<sup>th</sup> at 3:00 pm.

Town Manager Pettit also noted the Library Addition continues with interior work as furnishings have started arriving. There was some discussion on a completion date for the new addition and a tentative date for completion is the 1<sup>st</sup> or 2nd week in October.

Burner Well Drilling continues to work on Well #7 preparing for the 72-hr. flow test.

The Town Manager noted Council requested more options when deciding on a new website for the town, as we aren't happy, with the one we currently have. Information on several websites were distributed by Leon Stout for the body to review and make a recommendation.

Mr. Pettit noted Mayor Knight, Councilman Uram and himself will be attending the VML Conference in Williamsburg from October 1<sup>st</sup> thru 3<sup>rd</sup>.

Terry Pettit noted the transmission in his vehicle has been giving him problems and it needs to be replaced. Mr. Pettit noted he has gotten 3 three prices on this job and they are as follows: Reed's - \$4,900.00, Breeden's Auto - \$3,400.00 Stanley Auto - \$3,200.00. Councilman Campbell noted he would get with Terry on the details, he might be able to work something out.

Town Manager Pettit noted he had included information about the possibility of making our park shelters smoke-free. Mr. Pettit noted most all the adjacent towns have gone to smoke-free and feels we should also go this way. After some discussion Motion was made by Mike Uram, seconded by Duane Layman to adopt a resolution making all town owned shelters and playgrounds Tobacco-Free. Penalties would be removal of product from property. Councilman Uram noted he would like a Roll Call Vote.

Mayor Knight calls for a Roll Call Vote:

(4)

**VOTING AYE:**

Bruce Stoneberger  
Duane Layman  
Jeremiah Knight  
Mike Uram  
Jason Campbell

**VOTING NAY:**

None

**MOTION CARRIED.**

Mr. Pettit noted the state recently conducted a flood assessment of our town which included a tour of the flood plain areas along with the town ordinances. Terry continued the town is complying except that some of the town's flood ordinances need to be updated. We will need to make these recommendations.

Town Manager Pettit noted as requested the basement in the town office be inspected for mold and asbestos and some areas do have some. Mr. Pettit noted he included a quote for this removal. There was discussion about issue and where the funds would come from for this project. Motion was made by Duane Layman, seconded by Bruce Stoneberger to move forward with the removal of the asbestos and mold and seeking ways to fund this. Passed Unanimously.

Mr. Pettit noted he has completed the necessary paperwork with Virginia Department of Transportation for this season's snow removal.

Recreation Director Chuck Short arrived at the meeting at 8:35 pm.

Police Chief Ryan Dean addressed the body noting it has been another busy month with his department answering 433 calls with 8 adult arrests and 7 juveniles.

Chief Dean noted all his department had a busy few days with school starting and a new principal trying to change the traffic pattern the first day. The Chief further noted it didn't work so they went back to the old ways and traffic went much smoother. Chief Dean noted there was 427 students at the elementary school this year.

Chief Dean noted the retreat that he and Chad attended was real nice and they did meet some nice people. Chief Dean also noted some of the things that Obama had taken away, when he was in office, President Trump will start giving it back.

Chief Dean noted several of the juveniles that vandalized the camera & light bulbs at the Ed Good Park went to Court and they did receive punishment from the judge. The Chief noted the judge really did let the juveniles and parents have a stern talk about their children as well as themselves.

Chief Dean noted he had received an unexpected \$500.00 donation and is considering

buying Halloween Bags or Glow Sticks to give to the Elementary School children this year. The Chief thanked the body at 8:45 pm. noted if there was nothing else he was done with his report.

Recreation Director Charles Short addressed the body noting Movie Night was a big success with about 300 attending the event. Chuck noted we had a good night for the event, lot of good volunteers and we already know things we can to do make this event better next time.

Mr. Short addressed the body noting we had the Bike Race on August 26<sup>th</sup> and everything went well. Chuck noted they have been coming for about 8 or 9 years and we don't have a lot to do for them, but we did raise the price some this year.

Chuck continued that we also had the marathon runners on September 2<sup>nd</sup> and that it was a cool day with on and off rain keeping everything low key. Mr. Short noted we had about 1200 runners and they ran in 6 different session which kept things orderly. Chuck noted they liked having it at the park and plan to return.

Councilman Uram advised that it had been said that Coors' didn't come back for their celebration because of the bathroom problems. Chuck advised, as well as Mr. Pettit, that Coors went back to Coors because employees didn't want to run to Stanley not because of anything at the park.

Chuck advised he had been trying to find the leak at the pool with the help of Tony Fox, but it hasn't been easy with all the interruptions. Mr. Short noted he is going to try to come back Monday, September 18<sup>th</sup>. Mr. Short advised trying to pin point the leak has been keeping him busy with trying to keep the leaves out, keeping chlorine in the pool and working with Tony Fox's schedule. Chuck further stated it will probably be sometime in October before he closes the pool because it will take a while to find the leak if we even can.

Recreation Director Short noted the pool season had a good year as far as a lot of tourists and summer groups.

Mr. Short advised he had been busy all this week working on the field on Park Road to get it into decent condition to have the co-ed softball tournament. Chuck advised he has no teams as of now he doesn't have any teams but will leave it open until 9/14. Councilman Campbell noted a lot of teams are still playing league ball and play on Saturday and could only play on Sunday. Mayor Knight and Councilman Campbell suggested the possibility of having the tournament later in September or maybe even having it on Sunday.

Chuck also mentioned the possibility of starting a men's basketball league if he can work it out with the school. Mr. Short advised right now the school does not charge the town to use the gym for the youth but not sure what they would say about an adult league. Chuck advised he

would keep council up dated on what happens.

Councilman Uram asked if we are going to fix the skatepark bowl because he has found coping to repair it. Mr. Uram distributed pictures of the bowl for all to view and advised the coping is \$150.00 a square ft. and it will take 22 squares making the cost \$3,500.00, if we repair it ourselves. There was some discussion about the possibility of contacting a mason to see if he could put on the coping. Councilman Campbell inquired if we ever considered putting on a metal rail which would allow it to be used by bike riders as well as skateboarders. Mr. Campbell would like to get a price for the metal rail for the bowl before we do anything.

Councilman Uram noted unemployment was the lowest it's been in quite a while at 4.5%, due mostly to the hurricane.

Town Manager Pettit noted other items in the packets were:  
VDOT meeting on October 10<sup>th</sup> about road improvements  
Blue Ridge Project Dedication September 17<sup>th</sup> at 3:00 pm.  
List of violations for August  
Political Signs can be displayed on private property in town  
List of Zoning Permits for the month

Councilman Uram inquired if we have any regulations on yard sales. Town Manager Pettit advised we do not regulate yard sales. There was discussion on this issue.

Councilman Uram noted he would like to see the town purchase several items to use for town events looking more professional which are a pop up tent with town logo & tablecloth with logo from CARROT-TOP for \$1,193.00. There was discussion on this issue and was advised we could get these items cheaper somewhere else.

Councilman Uram inquired about Joey Banker, a disabled veteran, who lives on west main street and sales flags, belts, and few other items was this considered a yard sale or does it borderline a business. There was some discussion on this issue and Mr. Uram wondered if someone would volunteer to go to Page One and get his food donations because he does not have transportation. Town Manager Pettit advised this is not a town issue he would say something to his church members.

Mayor Knight stated at 10:15 pm. it is time for New Business.

Terry Pettit noted the Christmas Parade will be December 2<sup>nd</sup> at 6:00 pm. and everyone is requesting a theme. After some thought "Make a Joyful Noise" was made the theme for the parade.

Mr. Pettit noted PCHS, our local high school is asking local businesses to show their school spirit by decorating their windows in blue and white for Homecoming Week Oct. 9th – 13<sup>th</sup>.

Councilman Uram advised he has spoken with Robyn Caracofe who is interested in filling the vacant spot on the Planning Commission left by Winston Buracker. After some discussion Motion is made by Duane Layman, seconded by Bruce Stoneberger that Robyn Caracofe fill the vacant spot on the Planning Commission until December 2017 when term expires. Passed Unanimously.

Town Manager Pettit noted we received only 1 bid on the vehicles advertised in the local paper. Mayor Knight opened the sealed bid, which was on the 2003 Crown Victoria from Billy Cabbage in the amount of \$388.88. After some discussion, the bid was denied.

Councilman Uram proceeded to discuss his water leak report noting there were 137 leaks, 118 have been repaired and 19 of those remain. Mr. Uram noted some of these remaining leaks have been there since 2016. Councilman Uram noted he feels we are only putting a band-aid on the problem and we should be replacing that section of pipe. There was further discussion on water leaks and possible solutions.

Councilman Uram named Milton House as the winner of the Enhancement Award from September 13<sup>th</sup> – October 11<sup>th</sup>.

Councilman Uram had several other issues he discussed with the Body.

Mayor Knight noted it was time for Public Comment. Mayor Knight inquired if Town Manager wished to respond to Mrs. Smith's complaints. Mr. Pettit noted he would talk to the police and the public work's department first before responding to Mrs. Smith.

Motion was made at 10:25 pm. by Jason Campbell, seconded by Duane Layman that the Town Council Convene in a Closed Meeting for the discussion of Personnel Matters, as authorized by Virginia Code 2.2-3711 Subsection A1 and for the discussion of Legal Matters as authorized by Virginia Code 2.2-3711 Subsection A7.

Mayor Knight calls for a Roll Call Vote:

**VOTING YEA:**  
Bruce Stoneberger  
Duane Layman  
Jeremiah Knight  
Mike Uram  
Jason Campbell

**VOTING NAY:**  
None

MOTION CARRIED.

Motion was made at 11:00 pm. by Jason Campbell, seconded by Duane Layman that the Town Council leave the Closed Meeting and Return to Open Meeting Passed Unanimously.

Mayor Knight states the Council is now in Open Meeting.

Motion is made at 11:03 pm. by Jason Campbell, seconded by Duane Layman to Adopt a Resolution to Certify a Closed Meeting; the Meeting was held for the purposes allowed under the Virginia Freedom of Information Act and that while in the Close Meeting, only those matters identified in the Motion to hold a Closed Meeting were discussed.

Mayor Knight calls for a Roll Call Vote:

**VOTING YEA:**

Bruce Stoneberger  
Duane Layman  
Jeremiah Knight  
Mike Uram  
Jason Campbell

**VOTING NAY:**

None

MOTION CARRIED.

ACTION TAKEN:

Motion was made Mike Uram, seconded by Duane Layman to hire Brian Puffinburger as the School Resource Officer at a starting yearly salary of \$35,000.00 with a probation period of 1 year.

Mayor Knight calls for a Roll Call Vote:

**VOTING YEA:**

Bruce Stoneberger  
Duane Layman  
Jeremiah Knight  
Mike Uram  
Jason Campbell

**VOTING NAY:**

None

MOTION CARRIED.

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Motion was made by Jeremiah Knight, seconded by Jason Campbell at 11:11 pm. to adjourn this meeting. Passed Unanimously.

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Mayor Michael Knight, Mayor

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Norma L. Cabbage, Clerk