

COUNCIL WORK SESSION

Stanley Town Office

Wednesday, January 25, 2017 at 7:00 pm.

Mayor Michael Knight called the meeting to order with the following Council Members in attendance: Vice-Mayor Bruce Stoneberger, Mike Uram, and Jeremiah Knight, Jason Campbell, and Duane Layman. Also present at this meeting were: Town Manager Terry Pettit, Town Treasurer Leon Stout, Assistant Town Manager Elaine Knight, Chief Ryan Dean, Public Works Foreman Ryan Gaunt, Sewer Plant Operator Forest Atwood, Page News reporter Chris Slater, Chris Montgomery from the Town auditing firm Young, Nicholas, Branner, and Phillips, and Board of Supervisor Mark Stroupe.

Mayor Knight led the invocation and Councilman Stoneberger led the pledge of allegiance.

Mayor Knight asked for a motion to appoint Leon Stout Temporary Clerk. Councilman Layman motioned for the appointment for Leon Stout to be appointed to Temporary Clerk and seconded by Councilman Knight, passed unanimously.

Chris Montgomery was present to give the audit report for The Town's fiscal year 2015-2016. Mr. Montgomery reviewed the report. The assets of the Town exceeded the Liabilities by \$3,029,267. The result of the year's operations was a decrease. The business-type activities net position decreased by \$9,324 and the net position of the governmental activities increased by \$7,927. The Town has \$246,288 in capital additions during the fiscal year. The Town's long-term debt decreased by \$8,370 during the fiscal year. The council asked Mr. Montgomery how the Town was doing, Mr. Montgomery noted that the Town has nothing to be concerned about. Mr. Montgomery thanked the Council.

Mr. Pettit noted that he has asked all the department heads to be present at the meeting to ask what they needed for the next fiscal budget and an idea of what they will need within the next few years. The following department heads made requests and the requests were discussed by council:

Assistant Town Manager Elaine Knight submitted the Administrative Request:

- The office needs the windows fixed. This request has been asked for many years. There is air that comes through the windows that causes the office to be cold.
- The Town might think about the furnace in the basement and its replacement. The furnace has been around for a long, long, time. We are on borrowed time for the life of the furnace.
- The Treasurer's Office was asking us if we considered eliminating the prorating of personal property taxes. Mrs. Knight noted that the council needs to address the issue. She does not believe the town will lose as

much money as the County Treasurer has mentioned once you add the time lost and postage. Increasing the vehicle tag fee \$5 would make up for any loss of revenue eliminating the proration.

- The Town needs to look at the business license code because there has been questions concerning who buys one and looking at nearby towns, we could make some changes that would bring the town more revenue.
- The cash drawer is still being looked at one the water meter project is fully completed. This will allow the Town to have official receipts when transactions occur.

Chief Ryan Dean Submitted the Police Department Request.

- The Police Department has to purchase another software for police reports. We are looking at Southern Software. It will fit our needs and the cost will be about \$6,863.30 for four years and about \$2,700 for annual support after that.
- The Police Department will need four new laptops to run the new software.
- Chief Dean noted the Department is operating with just three police officers. We will have a hard time keeping officers if the town does not obtain the Leo's program. The Town really needs to take a look at purchasing the program.

Sewer Plant Operator Forest Atwood Submitted the Sewer Department request.

- The balance on the UV Light is one of the oldest pieces of equipment at the sewer plant and will have to be replaced eventually.
- No big projects in the foreseeable future other than regular maintenance like replacing rings, gears, and motors.

The Council asked about the smell at the sewer plant. Mr. Atwood noted that he would have to know about the time the complaint was made and if the Town was willing to spend more money to reduce the problem.

Public Works Foreman Ryan Gaunt submitted the Water Department request.

- The Flashing and Guttering around the Public Works building still needs to be replaced.
- Two garage doors on open bays.
- 2 heaters for the bays.
- A new building to house the vehicles for the Public Works and the Police Department.
- A shed for a place to store dry dirt in a rainy season.
- Better vehicle replacement schedule instead of running the vehicles until they cannot run anymore before they are sold.
- A couple of the pump stations need to be replaced.
- We need a generator for well #6. There is a connection for a generator, but no generator to run the well if the electric would go out.

- Eventually we need to replace the mowers.

Recreation Director Chuck Short Submitted the Recreation requests.

- At the Ed Good Park the “miniature whirl” needs to be replaced at an estimated cost of \$2,000.
- The walking trail bridge still needs to be completed.
- At the Hawksbill Park, the main building roof needs repaired.
- The underside poolside shelter needs painting and maybe sandblasted.
- Shingles need to be replaced on the pump/clr building at an estimated cost of \$1,200.
- Five year quests include shingle replacement on the creekside cottage at estimated cost of \$2,000 and the campsite area development at the Hawksbill Park needs to be discussed.

There were requests from council to be completed. The Men’s bathroom toilet needs repair. The lighting in the bathroom needs to be fixed. The bathrooms in general need to be dressed up. More community events need to happen.

Mr. Pettit noted that the Page County Booster Club wants donations for their program. Council also has some concerns. Mayor Knight voiced the need for Council having their own emails and purchasing tablet for each council member. Councilman Uram questioned if the tax rate was too high. Councilman Uram also asked if the office receipted money they received because he did not receive a receipt for a donation that he had made. Councilman Uram noted that the Town could capitalize on the sandlot team and the heritage project. Councilman Uram also noted that work needs to be done on upgrading our ordinances and a new facility needs to be looked into.

Mayor Knight adjourned the meeting at 10:40 pm motioned by Councilman Campbell and seconded by Councilman Knight, passed unanimously.

Michael Knight, Mayor

Leon Stout, Temporary Clerk