

**REGULAR MEETING**  
**STANLEY TOWN OFFICE**  
**THURSDAY, March 10, 2016, 7:30 pm.**

Mayor Purdham called the meeting to order with the following Council Members attending: Mike Knight, Bruce Stoneberger, Duane Layman and Mike Uram. Also present were as follows: Joshua Knight the Town of Stanley's EDA Representative, Town Manager Terry Pettit and Accountant Leon Stout.

Mayor Purdham gave the Invocation and Councilman Knight led the Pledge of Allegiance.

Mayor Purdham inquired if there were any changes or additions to the tentative Agenda presented for tonight's meeting. Town Manager Pettit noted Josh Knight, the Town of Stanley's EDA Representative, was here to address the body. Mayor Purdham noted he would be 1<sup>st</sup> under presentations. Motion was made by Mike Knight, seconded by Duane Layman to accept the Agenda as amended. Passed Unanimously.

Josh Knight introduce himself to the Body noting he would be attending Council Meetings every other month when he didn't have an EDA Meeting. Mr. Knight noted he wanted to see if there was anything specific they wanted him to tell the EDA Board about bringing business to the town or about the issue with the well on Goodrich Road. Mayor Purdham advised Mr. Knight the well issue has been resolved and he hopes Mr. Knight will keep the Body up dated on any businesses looking to locate in the area around Stanley. Councilman Knight noted the possibility of the town and EDA looking into selling bottled water. There was discussion on this issue as it has been brought up before. Mr. Josh Knight thanked the Body and left the meeting at 7:50 pm.

Mayor Purdham inquired if there were any additions or changes to the minutes from the previous month's meeting as presented in writing. There being none, Motion was made by Duane Layman, seconded by Mike Uram to accept the presented. Passed Unanimously.

The Financial Statement and accompanying Note were presented. Councilman Uram inquired if the funds in the Ed Good Park were for more paving. Town Manager Pettit noted he had spoken with Hensil Good earlier in the week and it was noted as soon as the asphalt plants opens we can start paving in the Park. The Financial Statement in the amount \$238,448.01 was approved as presented. The Monthly Paywarrant was presented with the following the questions:

Councilman Stoneberger inquired about Bill #26 (Seal's Septic) this was a big bill. Mr. Pettit noted it was when the pump station went out at Stoneyrun Park.

Councilman Uram inquired about Bill #14 (Lawrence Equipment) what was done to the backhoe. Accountant Leon Stout noted it was for normal backhoe repair.

Councilman Uram inquired about Bill #29 (Stanley Auto) what was done to the Colorado that was much. Accountant Stout noted it was for front brakes.

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Councilman Uram inquired about Bill #31 (SVEC) why was the bill so high for the Hawksbill Recreation. Town Manager Pettit and Accountant Stout noted it was for the electric bill being used at the cottages because of them being empty.

Mayor Purdham inquired about PrePaid Bill #19 (Tammy Campbell) why was this money refunded. Mr. Pettit and Accountant Stout noted it was because the water line was thought to be on the other side of the road and would have to be bored under the road. Mr. Pettit noted because we do not have a boring machine and would have to rent and this is passed along to the customer. Mr. Pettit noted this money was refunded to Mrs. Campbell.

Councilman Knight inquired about Prepaid Bill #26 (Janney & Janney) how much of this amount was the deposit. Accountant Stout noted \$17,300.00 was the deposit and the rest was closing cost.

Mayor Purdham called for a vote so the Paywarrant for March in the amount of \$146,307.32 can be paid. Motion was made by Bruce Stoneberger, seconded by Mike Uram that the paywarrant be paid. Passed Unanimously.

Town Manager Pettit and Accountant Stout advised the Hawksbill Loan matures in April and inquired if the Body wishes to renew it or pay it off. Mr. Pettit noted they had checked and the renewal rate is 2.96% for 5 years. There was some discussion and Motion was made by Duane Layman, seconded by Mike Knight to allow Town Manager Terry Pettit to renew the loan and to allow him to sign on behalf of the Town. Passed Unanimously.

Mayor Purdham noted at 8:05 pm. Committee Reports were next on the Agenda.

Town Manager noted the only Committee to report anything going on would be the Homecoming and Mayor Purdham can speak about the project they are working on. Mayor Purdham noted the committee is looking to publish a 50<sup>th</sup> Anniversary Book. Mayor Purdham noted they would like for it to include memories of businesses that are gone. Mayor Purdham noted it would also include local advertising. Mayor Purdham noted they could then go with a smaller advertising page in the local paper. Mayor Purdham also noted the need for volunteers to serve on this committee to keep it going.

Town Manager presented his Administrative Report beginning at 8:15 pm.

Mr. Pettit noted the Safe Route to School Grant is still being reviewed by VDOT.

Mr. Terry Pettit noted Gary Shirley with Racey Engineering is working on the placement problem with the Welcome to Stanley Signs.

Town Manager Pettit noted all the paperwork is complete and the Painter Property belongs to the Town. Mr. Pettit noted the Little League can begin their expansion. Mr. Pettit also noted that he had met with the County to see what needs to be done in order to sell a portion of the property at the Hawksbill Park.

Town Manager Pettit noted Anderson Associates have submitted several sets of plans to the Office of Water Programs for review, which include site location for the water tank and the new water line to Well #7. Mr. Pettit noted once they have reviewed it they will then present their recommendation to the Town. Mr. Pettit also noted he had contacted Burner Well Drilling to get the Town a cost estimate for finishing the new well.

Mr. Terry Pettit noted he was finishing the RFP's for the new water meter system and hopes to have it ready to send by the end of the week. Mr. Pettit noted he included a copy of an Ordinance and Resolution authorizing the sale and award of \$391,000.00 to the Town for the water meter project. After a brief discussion Motion was made by Mike Knight, seconded by Duane Layman to accept the Revenue Bond Resolution that will allow town water revenue to be used as a Bond toward the Rural Development Loan.

**VOTING FOR:**

Mike Knight  
Bruce Stoneberger  
Duane Layman

**VOTING AGAINST:**

Mike Uram

Absent: Martha Graves

**MOTION CARRIED.**

Town Manager Pettit noted the Office of Water Programs have revised the Total Coliform Rules for collecting waters samples. Mr. Pettit noted he has submitted the Town's water sample locations and maps as required for the main water system, the Industrial Park system as well at the Technical Center.

Mr. Pettit noted he has reviewed and submitted the town's insurance policy through VML on line. Mr. Pettit noted it had been a long process and he still has the risk management part to complete.

Town Manager Terry Pettit noted the Office of Water Programs will be here on March 23<sup>rd</sup> to conduct a cyber security assessment of the town's water system. Mr. Pettit noted this is possible through a Virginia of Health Grant which is a 100% grant and will be of no cost to the town.

Mr. Pettit noted Public Works' Department have had problems with the Pump Station on

Pond Avenue where the pump quit working and further repairs are needed because we think the pipe pulled loose from the bottom of the station. Mr. Pettit noted he has contacted Patterson Construction to come look at the problem. Town Manager Pettit noted this pump has caused back-up problems for some of the neighbors.

Town Manager Pettit noted our boring machine is worn out and if we had to rent one it would cost about \$347.00 per day and to purchase a new one would be about \$2700.00. Mr. Pettit noted we do have the fund available and he feels it would be cost effective to purchase. Motion was made by Duane Layman, seconded by Mike Knight to purchase the boring machine. Passed Unanimously.

Town Manager Terry Pettit noted there has been quite a lot of vandalism at the Ed Good Park after our police department has gone home. Mr. Pettit noted he had discussed this problem with Police Chief Ryan Dean and he advised he would work on the schedule in order to have coverage later at night. Mr. Pettit noted that Chief Dean noted he was going to look into the security camera that is at the shelter. Chief Dean noted the need for all of his department to learn how to operate these cameras so we can catch who is vandalizing the park.

The Recreation Report was presented in writing due to Mr. Short having basketball tonight. Mr. Pettit noted he wanted to up-date the body on what's going on with the Little League noting they have taken down the old batting cage. Mr. Pettit noted they are planning to build one inside a closed building that can be used year round, which will require the user to purchase a card in order to access the batting cage. Mr. Pettit noted they are asking if the town office will sell the cards and be accountable for revenue this generates. Mr. Pettit noted the Little League is also asking if the town's recreation department would be in charge of this for them. After some discussion about this issue the Council requested that Town Manager get some more information before taking any action.

Councilman Knight inquired about the cottage rentals at the Hawksbill. Town Manager Pettit noted Mr. Short had advised him that he had shown the cottage 5 times and that they either had a pet or wanted a washer and dryer. Councilman Knight noted he feels Mr. Short may need to be more aggressive about renting the cottages.

Mr. Pettit noted that he and Mike Uram met with Benjamin with the Luray Fitness Center at the Hawksbill Park about the possibility of having an area for Group Fitness at the park. Mr. Pettit noted he liked what he saw and was interested and that the Town could make a little money. Town Manager Pettit noted there was some concern about insurance coverage and wanted to check with VML before moving forward with this project.

Town Manager Terry Pettit was asked to inquire if the Town of Stanley would allow the

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Stanley Rescue Squad use of the parking lot at the Ed Good Park to have a fund raiser on May 7<sup>th</sup> at no charge. Motion was made by Mike Knight, seconded by Bruce Stoneberger to allow the Rescue Squad use of the parking lot at no charge for a fund raiser.

Duane Layman – Abstained.

Motion Carried.

Mr. Pettit noted employee health insurance through Local Choice for the fiscal year 2016 -2017 has gone up \$50.00 per month per employee for the current plan we have now. Town Manager noted it is his recommendation to drop down to the Key Advantage 250 plan which will cost the town about the same as the current plan does now. After some discussion Motion was made by Mike Knight, seconded Duane Layman to accept the recommendation of Town Manager Pettit to go with Key Advantage 250. Passed Unanimously.

Councilman Uram noted he had not seen anything on the leaks since January and did not know the reason. Mr. Uram noted his concern about the water loss because of all the leaks and feels that we have a problem repairing leaks for long term.

Councilman Uram wants to commend the Public Works' Department on the job they did on the sewer problem at the Hawksbill Diner.

Councilman Uram also noted how many people are working in their yards cleaning up for spring and he feels we should recognize persons that instill community pride within our town.

Motion was made at 9:35 pm by Mike Knight, seconded by Duane Layman that the Town Council convene in a Closed Meeting for the discussion of Personnel Matter, as authorized by Virginia Code 2.2-311 Subsection A 1 and for the discussion of Legal Matters, as authorized by Virginia Code 2.2-311 Subsection A 7.

Mayor Purdham calls for a Roll Call Vote:

**VOTING FOR:**

Mike Knight  
Bruce Stoneberger  
Duane Layman  
Mike Uram

**VOTING AGAINST:**

None

**ABSENT:**

Martha Graves

MOTION CARRIED.

Motion was made at 10:00 pm. by Mike Knight, seconded by Duane Layman that the Town Council leave the Closed Meeting and return to Open Meeting. Passed Unanimously.

Mayor Purdham states Council is now in Open Meeting.

Motion was made at 10:03 pm. by Mike Knight, seconded by Duane Layman to adopt a Resolution to Certify the Closed Meeting; the meeting was held for purposes allowed under the Virginia Freedom of Information Act and that while in Closed Meeting, only those matters identified in the Motion to hold a Closed Meeting were discussed.

Mayor Purdham calls for a Roll Call Vote:

**VOTING FOR:**

Mike Knight  
Bruce Stoneberger  
Duane Layman  
Mike Uram

**VOTING AGAINST:**

None

**ABSENT:**

Martha Graves

MOTION CARRIED.

**ACTION TAKEN:**

Town Manager Terry Pettit noted it is the Personnel Committee's recommendation to hire Logan Thomas to a full time position in the Public Works' Department starting March 28<sup>th</sup>, 2016. Motion was made by Mike Knight, seconded by Duane Layman to accept the committee's recommendation to hire Logan Thomas. Passed Unanimously.

Town Manager Pettit noted it is also the Personnel Committee's recommendation to hire Stephen Thompson to a full time position in the Public Works' Department starting March 28<sup>th</sup>, 2016. Motion was made by Duane Layman, seconded by Bruce Stoneberger to accept the committee's recommendation to hire Stephen Thompson. Motion Carried with Councilman Mike Knight opposed.

Motion was made at 10:08 pm. by Mike Uram, seconded by Duane Layman to adjourn tonight's meeting. Passed Unanimously.

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Douglas L. Purdham, Mayor

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Norma Cabbage, Clerk