

REGULAR MEETING

STANLEY TOWN OFFICE

WEDNESDAY, OCTOBER 12, 2016, 7:30 pm.

Mayor Purdham called the meeting to order with the following Council Members attending: Mike Knight, Martha Graves, Bruce Stoneberger, Duane Layman and Mike Uram. Also present were as follows: Town Manager Terry Pettit, Police Chief Ryan Dean, Town Treasurer Leon Stout, Roger Moyer of Burner Well Drilling, Kevin Zimmerman of National Airview, Page News Reporter Chris Slater, Heather Knight, Nina Knight, Kaiden Knight, Colton Knight, Georgia Duncan, and Nancy Haley.

Mayor Purdham gave the Invocation and Councilman Knight led the Pledge of Allegiance.

Mayor Purdham noted that Leon Stout has to be appointed Temporary Clerk. Councilwoman Graves motioned for appointing Leon Stout Temporary Clerk and seconded by Councilman Stoneberger, passed unanimously.

No public comment on the agenda

Mayor Purdham asked if there were any changes to the meeting's agenda. Mr. Pettit noted that Kaiden and Colton Knight were here to talk about red ribbon week and Kevin Zimmerman of National Airview concerning a sewer plant aerial picture. Councilwoman Graves motioned for passing the changes in the agenda and seconded by Councilman Uram, passed unanimously.

Roger Moyer of Burner Well Drilling was present to talk about the Well #7 Project. Mr. Moyer outlined the plan to bring Well #7 to working capacity. Mr. Moyer noted that the Department of Health has already approved the well and Burner Well Drilling will keep them informed on the progress of the project. Currently well #7 pumps muddy water and he believes there is a 75 percent chance that it will be a productive well and they should know within 2 weeks, he will keep Terry informed. The projected cost of the project is about \$ 27,900.00. The Council gave Burner Well drilling permission to proceed in the construction of Well #7. Councilwoman Graves motioned for granting Burner Well Drilling to proceed with finishing Well # 7 and seconded by Councilman Layman, passed unanimously.

Kaiden and Colton Knight gave a short overview of ribbon week which will be observed from October 23-31, 2016. They asked the Council if they would pass a Proclamation from the Town to observe red ribbon week. Councilman Knight motioned to pass the Proclamation for the Town to observe red ribbon week and seconded by Councilman Layman, passed unanimously.

Kevin Zimmerman of National Airview was present to ask the Council if they were interested in purchasing an aerial picture of the sewer plant. Councilwoman Graves motioned to purchase the picture for \$ 293.79 and seconded by Councilman Stoneberger, passed unanimously.

Mayor Purdham asked if there were any corrections to the minutes of the previous meeting. Councilman Knight noted that the Halloween party is Saturday the 29<sup>th</sup> and not Friday the 28<sup>th</sup>. Mayor Purdham asked for a motion to pass the minutes as corrected. Councilwoman Graves motioned for the passing of the corrected minutes and seconded by Councilman Stoneberger, passed unanimously.

Mayor Purdham asked if the BMX park amount was correct and agreed upon on the Financial Statement. Mr. Pettit noted that it was agreed with. Mr. Stout noted that in a previous meeting Council agreed to put \$10,000.00 in a CD. We have a CD coming due and \$10,000.00 is allocated to the new water meter project. Instead of putting the money in a CD and taking the same amount out, could we just call it a wash and do nothing and put the money in the CIP cash toward the new water meter project, Council agreed with this action. With no other questions, Councilman Knight motioned for the passing of the Financial Statement totaling \$ 411,750.01 and seconded by Councilman Layman, passed unanimously.

Mayor Purdham asked if there were any questions on the Paywarrant. Councilwoman Graves asked about Paywarrant bill # 12. Mr. Pettit noted that it was the cost to install a new 2-inch meter at the Vo-tech center. Councilman Knight asked about Prepaid # 16, DB Homes. Mr. Pettit noted that it was an outbuilding for the spare police cars and the cost will be less than \$15,000.00 and it was included in this year's budget. Councilwoman Graves asked about Paywarrant bill # 31, Xylem. Mr. Stout noted that it was for aiding public works to pump water when fixing leaks. Councilman Knight asked about Paywarrant bill # 25, Select Specialties. Mr. Pettit noted that the cost was related to painting the digesters. They plan on doing one this year and one next year. Councilman Uram asked about where the Little league field electric was in the Paywarrant. Mr. Stout noted that it was on the electric breakdown at the end of the Paywarrant and Prepaids under ballfields. Councilman Graves motioned for the passing of the Paywarrant and Prepaids totaling \$140,972.17 and seconded by Councilman Stoneberger, passed unanimously.

Mr. Pettit noted the Council needs to officially award the bid to Payne's Parking Design Inc. for the Safe Route to School Project in the amount of \$19,021.00. The motioned was made by Councilman Knight and seconded by Councilman Layman to award the contract, passed unanimously.

I attended the VML conference. It went well, the only problems were going without electric for some of the time because of the storm.

We were one of twenty-three municipalities to be rewarded for the stair way to success program. It is a program that monitors local government's involvement in early childhood education.

The Water and Sewer Committee has met and will be making a recommendation on the water meter project in the near future.

Our VPDES renewal for the wastewater plant has been approved and is good until 2021

We are still waiting on the Blue Ridge Heritage Project to make a decision.

Leon and I have completed the second phase of the application for funding through the Virginia Department of Transportation for the Aylor Grubbs Avenue Project.

The Library addition had 4 companies attend the mandatory pre-bid meeting. The bids are scheduled to be opened on October 19<sup>th</sup>, at 2:00 pm.

Good Creations here in Stanley have agreed to make this year's Christmas ornament to be sent to the State Capital Building to hang on the Christmas Tree.

All necessary paperwork has been completed for VDOT for the upcoming winter season.

The annual Christmas Parade will be held on December 3<sup>rd</sup>, but there has been some discussion on the time. The Council needs to decide on the time because the Homecoming Committee is planning several events after the parade.

I am still in contact with Kyle O'Brien on the sludge disposal issue.

The Shenandoah Valley Small Business Administration representative has left pamphlets for us to distribute.

The Stanley Lions Club is asking to put a sign at each end of town recognizing the Lions Club. They will pay all the costs of the sign and installation. Councilman Stoneberger motioned for the approval of putting the signs up and seconded by Councilma Uram, passed unanimously.

I spoke to the County at their regular meeting in September about the festival permit. The Town will be exempt. We will have to only notify the County of the event. Councilman Uram added that we should have a standard special entertainment permit that should be submitted to the town.

Police Chief Ryan Dean noted that there were two serious accidents on the corner of Pond Avenue and West Main Street.

Three police vehicle were repaired recently and we have ordered the new police car.

Mr. Pettit noted that there is not much going on in the water department other than fixing leaks.

Mr. Pettit noted that the Council has a copy of the Recreation Report from Recreation Director Chuck Short. We will be holding a Halloween Party with PACA from 7 pm until 9 pm at the Hawksbill Park. There will be games, drinks, and contests. There have been decorations, apples, and pumpkins donated. The Council is invited to attend. PACA is asking for the Town to help cover costs and be reimbursed after the event. Councilman Uram noted that he would donate \$ 200.00.

Mr. Pettit noted that he and Councilman Uram have agreed that the Enhancement award needs to be given quarterly rather than monthly because there is not much time to get the name out before the next one is selected.

Mr. Uram reviewed his water leak information and unemployment information.

Mr., Pettit noted that the date of the Halloween observance and the time needs to be set. The Council agreed to Monday October 31 from 6 pm until 9 pm.

There was no public comment.

Motion was made at 9:36 pm by Councilwoman Graves, seconded by Councilman Knight that the Town Council convene in a Closed Meeting for the discussion of Personnel Matter, as authorized by Virginia Code 2.2-311 Subsection A 1.

Mayor Purdham calls for a Roll Call Vote:

VOTING FOR:

Mike Knight  
Bruce Stoneberger  
Duane Layman  
Mike Uram  
Martha Graves

VOTING AGAINST:

None

MOTION CARRIED.

Motion was made at 9:55 pm. by Councilwoman Graves, seconded by Councilman Layman that the Town Council leave the Closed Meeting and return to Open Meeting, passed unanimously.

Mayor Purdham stated Council is now in Open Meeting.

Motion was made at 9:56 pm. by Mike Knight, seconded by Duane Layman to adopt a Resolution to Certify the Closed Meeting; the meeting was held for purposes allowed under the Virginia Freedom of Information Act and that while in Closed Meeting, only those matters identified in the Motion to hold a Closed Meeting were discussed.

Mayor Purdham calls for a Roll Call Vote:

VOTING FOR:

Mike Knight  
Bruce Stoneberger  
Duane Layman  
Mike Uram  
Martha Graves

VOTING AGAINST:

None

MOTION CARRIED.

ACTION TAKEN:

Town Manager Terry Pettit noted that he is recommending hiring Frank Good who is working part-time to a full time position in the Public Works' Department starting October 17, 2016. Motion was made by Councilman Knight, seconded by Councilman Uram to accept the committee's recommendation to hire Frank Good. Passed Unanimously.

There was a short discussion concerning the current conditions of the renters at the cottages.

Motion was made at 10:20 pm. by Mike Uram, seconded by Duane Layman to adjourn tonight's meeting. Passed Unanimously.

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Douglas L. Purdham, Mayor

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Leon Stout, Temporary Clerk