

REGULAR MEETING
STANLEY TOWN OFFICE
WEDNESDAY, DECEMBER 16, 2015, 7:30 pm.

Mayor Purdham called the meeting to order with the following Council Members attending: Vice-Mayor Mike Knight, Bruce Stoneberger, Duane Layman, Mike Uram and Martha Graves. Also in attendance at this meeting were as follows: Chris Slater with the Page News and Courier, Page County District Chairman Johnny Woodward, Page County District 3 Supervisor Mark Stroupe, Town Manager Terry Pettit, Police Chief Timmy Foster and Town Accountant Leon Stout.

Mayor Purdham gave the Invocation and Councilwoman Graves led the Pledge of Allegiance.

Mayor Purdham noted that Accountant Leon Stout had to be approved as Temporary Clerk. Councilwoman Graves motioned for the appointment and seconded by Councilman Stoneberger, passed unanimously.

Mayor Purdham inquired if there were any additions or changes to the Agenda. Motion was made by Councilwoman Graves, seconded by Councilman Layman to approve the Agenda as presented, passed unanimously.

Mayor Purdham recognized Page Board of Supervisors Chairman Johnny Woodward to speak. Mr. Woodward first noted that the county is expecting to hold a meeting with the Page County Supervisors, Local Town Governments, and the School board on January 29, 2016 at the Mimslyn in Luray or the Vo-Tech Center. The meeting is to allow the Town's to talk about their business resources and needs so the County can have a better idea of how the Towns and the County can work together. The meeting will hopefully be every 3 or 6 months. The County needs to be informed of properties that are accessible to resources such as water and sewer. He will let Mayor Purdham know the exact time of the meeting at a later date. Councilman Uram noted that he hoped that these meeting created goals and objectives and that these meeting would bring more opportunity for jobs. Mayor Purdham noted that the communication between the governments in the county are improved. Mr. Woodward did note that the County is asking the State about making improvement along HWY 340 to aid businesses. The County would not be asking for a four lane highway, but just a possible 3 lane road to improve the travel efficiency along 340. Hopefully the improvements in the road will draw people from Massanutten for things like future developments. Mr. Woodward thanked the council for their time.

Mayor Purdham made mention of newly elected Page County District 3 Supervisor Mark Stroupe. Mr. Stroupe noted that he didn't realize how much went into operating a government, but he has lived here all his life and is excited about the opportunity to serve the county.

Mayor Purdham asked if there were any corrections to the minutes of the past meeting. The council noted that Page 2 was supposed to be sacrete, Councilman Uram needs to be added to the vote on page 5, and Page 1 needs clarification of the Financial Statement balance.

Councilwoman Graves motioned for the approval of the past minutes as corrected and seconded by Vice-Mayor Knight, passed unanimously.

Mayor Purdham asked if there were any questions on the Financial Statement. There were none, Financial Statement was approved as presented with a total of \$271,924.62.

Mayor Purdham asked if there were any questions of the Paywarrant and Prepaids. Vice-Mayor Knight asked about Paywarrant bill #3 (Burner Electric bill) Mr. Pettit noted that it was to repair a light fixture at the Library. Vice-Mayor Knight asked about Paywarrant bill #29 (Virginia Air Distributors) Mr. Pettit noted that it was for a new heater at the shop because the old one went bad. Councilman Layman asked about: Paywarrant bill #7 (General Code), Mr. Pettit noted that it was for the Town code update. Councilman Uram asked about Paywarrant bill #9 (Hensil Good Paving), Mr. Stout noted that it was for 24 road patches due to water leak repairs. Councilman Uram asked about Paywarrant bill #20 (Selective Insurance), Mr. Stout noted that it was flood insurance for the public work building because it is located in a flood plain. Councilman Uram asked about Paywarrant bill #25 (SWCD), Mr. Pettit noted it was pet waste stations to be stationed along the streets as requested. Councilman Uram asked about Paywarrant bill #27 (Union Paper), Mr. Stout noted it paper towels for the sewer plant. Councilwoman Graves asked about Paywarrant bill #11 (J Rex Burner), Mr. Pettit noted that it was for flag poles to be installed at the Ed Good Park. Councilwoman Graves asked about Prepaid bill #29 (Svec), Mr. Stout noted that the amount is the same every year at this time. Councilwoman Graves asked about Prepaid bill #30 (Pioneer Bank), Mr. Stout noted that we just received enough funds to pay most of the credit line bill for the new bucket truck. The Council agreed to pay the rest of the credit line with general funds which would be about \$2,500.00. There were no other questions, Mayor asked for a motion to pass the Paywarrant and Prepaids as presented. Councilman Layman motioned for the Passing of the Paywarrant and Prepaid totaling \$148,155.29 and seconded by Councilwoman Graves, passed unanimously.

Mr. Pettit presented the recreation report. Mr. Pettit noted that the Recreation report was in their packet and if they had any questions. Mr. Uram asked if they know how many basketball players are from Stanley. Mr. Pettit noted he would pass that along to the Recreation Director.

Police Chief Timmy Foster presented the police report. Chief Foster noted there were arrests in the church break in and the church window was sent away to Fairfax for fingerprints to be obtained. Mr. Foster noted that the Christmas Parade went very well, but they ran out of candy. On the most part it has been a quiet month.

Ongoing Projects:

Mr. Pettit noted the enhancement grant has been completed. There have been many compliments from residents and we are planning a ceremony in January after dressing up around the signs.

The Safe Route to School Grant is now being advertised for bids.

All paperwork for well #7 has been completed and now the well belongs to us. We have five years to finish and connect the well to our water system.

After the first of the year we will be obtaining at least 3 bids for the water meter loan/grant. After receiving the bids, council will review the bids and award the contract to one bidder.

Anderson and Associates is now performing work for the planning grant. They are surveying for the new water main connecting well number 7 and locating an area for a new water tank.

Administrative report:

VML is sponsoring an "If I Were Mayor" contest for 7th graders across the region. Information for the contest has been passed on to Page County Middle School.

VML is holding the 2016 Finance Forum in Richmond on January 6th. There is a newly elected official every October.

VML will be holding a "VML Day" at the Capital in Richmond on Wednesday, January 27, 2016.

We have an interested citizen in serving in the EDA. Joshua Knight needs to be approved by the council. Councilwoman Graves motioned for appointing Joshua Knight and seconded by Councilman Stoneberger, passed unanimously.

The Christmas Parade was held without any problems, but there were some complaints to move the parade back to daytime to increase visibility. The pole that the town put up a Christmas tree near the old Tastee Freez is all rotted and needs to be replaced if we plan to put up a tree there in the future.

Norma, Keith, and I viewed a webinar on VML risk management. Two highlighted issues were no cell phone use while driving unless using a hands free device and we need to do DMV background checks each year. Ryan Dean and Keith Griffith attended a class for driver safety required by our insurance and gave a class for all employees last week. The driver safety class could save us 5% each year, a \$ 1,800.00 a year savings.

We recently had an inspection at the sewer plant by VML Insurance and some minor issues were found and corrected. We did find out that the crane at the plant needs to be inspected every year.

A town forum was given by VML in Front Royal at Joe's Steakhouse. Councilman Uram, Leon, and I attended the meeting. It was very informative.

All of our employees and equipment have gone through snow drills and ready for the first snow fall.

We are looking into getting a Phone Tree to let the citizens know of water being shut off or trash pick-up schedule being changed.

Rural Development needs a resolution for us to move forward with an application for getting a new police car at \$36,000.00 with \$18,000.00 being grant, new library shelving at \$ 65,000.00 with \$ 30,000 being grant and a used fire engine at \$ 100,000.00 with \$ 50,000.00 being grant. Councilwoman Graves motioned for approval of the resolution to be able to apply for the police car, library shelving, and fire engine grants and seconded by Councilman Stoneberger, passed unanimously.

Mr. Pettit noted the council needs to adopt a loan resolution to allow the town to enter into a loan agreement with Rural Development for a Loan amount of \$ 491,000.00. Councilwoman Graves motioned to authorize Town Manager Terry Pettit to sign the loan resolution to enter in a loan agreement with Rural Development and seconded by Councilman Stoneberger, passed unanimously.

Included in your packets are holiday and trash pick-up schedules, Library minutes, Water leak records, and reassessment documents. There are some assessments that need additional research.

Mr. Pettit noted that the finance committee met before the council meeting and recommended a Christmas bonus to the employees of \$ 225.00 each. Councilman Stoneberger motioned for the approval of the Christmas bonus of \$225.00, seconded by Councilman Uram, passed unanimously.

Motion was made at 9:00 pm. by Councilman Graves, seconded by Councilman Stoneberger that the Town Council convene in a Closed Meeting for the discussion of Personnel Matters, as authorized by Virginia Code 2.2-311 Subsection A 1 and for the discussion of Legal Matters, as authorized by Virginia Code 2.2-311 Subsection A 7.

Mayor Purdham calls for a Roll Call Vote:

Voting For:

Vice-Mayor Knight
Councilman Stoneberger
Councilman Layman
Councilman Uram
Councilman Graves

Voting Against:

None

MOTION CARRIED.

Motion was made at 10:25 pm. by Councilwoman Graves, seconded by Councilman Knight that the Town Council leave the Closed Meeting and return to Open Meeting, passed unanimously.

Mayor Purdham states Council is now in Open Meeting.

Motion was made at 10:26 pm. by Councilwoman Graves, seconded by Councilman Layman to Adopt a Resolution to Certify the Closed Meeting was held for the purpose allowed under the Virginia Freedom of Information Act and that while in the Closed Meeting only those matters identified in the Motion to hold a Closed Meeting were discussed.

Mayor Purdham calls for a Roll Call Vote:

Voting For:

Vice-Mayor Knight
Councilman Stoneberger
Councilman Layman
Councilman Uram
Councilwoman Graves

Voting Against:

None

MOTION CARRIED.

Motion was made by Councilwoman Graves, seconded by Councilman Uram to accept the resignation of Police chief Timmy Foster, passed unanimously.

Motioned by Councilwoman Graves for the Council authorizing Town Manager Terry Pettit to execute a loan to purchase the Nina Painter Property for a 20 year, 5 year arm at the present interest rate at a cost of 103,000.00 and withdrawing the CIP Projects Funds to finish the balance owed on the \$120,000.00 purchase price and seconded by Councilman Stoneberger, passed unanimously.

Motion was made by Councilman Knight to execute the 30 day eviction notice to cottage tenant Roger Sours and seconded by Councilman Stoneberger.

Voting For:

Vice-Mayor Knight
Councilman Stoneberger
Councilman Layman

Voting Against:

Councilwoman Graves
Councilman Uram

MOTION CARRIED.

Motion was made to appoint Ryan Dean as police chief effective January 1, 2016 by Vice-Mayor Knight and seconded by Councilman Layman, passed unanimously.

Motion was made at 10:36 pm. by Councilman Layman, seconded by Councilman Stoneberger to adjourn this meeting. Passed Unanimously.

Douglas L. Purdham, Mayor

Leon Stout, Temporary Clerk